

City of Hanahan Fiscal Year 21/22 Budget

CITY OF HANAHAN SOUTH CAROLINA

FISCAL YEAR 2021-2022 ANNUAL BUDGET

MAYOR

THE HONORABLE CHRISTIE RAINWATER

MAYOR PRO-TEM

KEVIN HEDGEPEETH

COUNCIL

KEN BOGGS

JEFF CHANDLER

MIKE DYSON

MICHAEL SALLY

ADAM SPURLOCK

STAFF

MIKE COCHRAN, CITY ADMINISTRATOR

JOSEPH “BO” BOWERS, FIRE CHIEF

WYNETTE DEGROOT, HR DIRECTOR

JON ELLWOOD, IT/ TELECOMMUNICATIONS DIRECTOR

JOE GILL, PUBLIC WORKS DIRECTOR

RANDY MONEYMAKER, RECREATION & PARKS DIRECTOR

COURTNEY SOLER, CHIEF FINANCIAL OFFICER

LARRY STURDIVANT, BUILDING OFFICIAL

DENNIS TURNER, POLICE CHIEF

MAYOR
CHRISTIE RAINWATER

CITY ADMINISTRATOR
MIKE COCHRAN



CITY COUNCIL
KEVIN HEDGEPEETH, MAYOR PRO-TEM
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ORDINANCE # 3-2021

**AN ORDINANCE ADOPTING THE CITY OF HANAHAN, SOUTH CAROLINA
ANNUAL BUDGET FOR FISCAL YEAR 2021 – 2022**

WHEREAS, SECTION 5-11-40 (C) of the South Carolina Code of Laws (1976), as amended, provides the authority to prepare an annual budget for all departments, and agencies of the City Government; and

WHEREAS, the annual budget shall be based upon estimated revenues, and shall provide appropriations for City operations and debt service for all City departments; and

WHEREAS, Pursuant to the above noted section of the Code of Laws, total funds appropriated in Fiscal Year 2021 – 2022 for the above purposes shall not exceed estimated revenues and carry forward funds available for expenditure in Fiscal Year 2021-2022.

NOW, THEREFORE, BE IT ORDAINED BY THE HANAHAN CITY COUNCIL THAT:

SECTION 1: There is hereby adopted by the City Council of the City of Hanahan, South Carolina, a "Budget of the City of Hanahan, South Carolina, Fiscal Year 2021 – 2022", which budget constitutes the estimated income and expenses for the fiscal year 2021 – 2022, commencing July 1, 2021 and ending June 30, 2022.

SECTION 2: Nothing contained in the within budget ordinance shall prevent the City Council of the City of Hanahan from transferring funds from one budget item to another as the need may arise.

SECTION 3: Funds appropriated herein are to be expended only in compliance with policies adopted by Council or, at Council's direction, as formulated and implemented by the Administrator, either existing or adopted.

SECTION 4: In order to provide revenue for the general welfare of the inhabitants of the City of Hanahan and for general public purposes and to supply the budget herein adopted, there is hereby assessed against all real estate and personal property lying within the corporate limits of such city (including all bonds and stock of banks, insurance companies and other corporations and the real estate of church and school associates from which church and school associations draw a revenue or which is intended to be rented out for such purpose, except such as is exempt from taxation under the constitution and laws of the State and City

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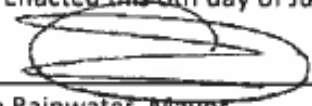
Ordinance) and the assessed value thereof as found by the Assessor and Auditor of the County of Berkeley, a levy of FIFTY-SIX point TWO (56.2) MILLS for general purposes for the Fiscal Year 2021 – 2022. There is a new debt service millage of 9.7 MILLS. Total millage is 65.9.

SECTION 5: As required by law, all the Property Tax Credit Fund will be distributed as tax relief to taxpayers; this amount is two million one hundred thousand dollars (\$2,100,000). The City will retain the County/Municipal Revenue Fund portion, six hundred seven thousand and four-hundred thirty-eight dollars (\$607,438). The retained funds will be used for general operating in the following ways: Fleet purchases (\$355,958), Facility Maintenance (\$104,480), and Capital Projects (\$147,000). Tax credits are based upon a LOST credit factor of .00125096. Section 5 of this Ordinance is made pursuant to Sections 4-10-10 through 4-10-100 of the Code of Law of South Carolina.

SECTION 6: If for any reason any sentence, clause or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

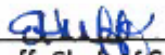
SECTION 7: The within Ordinance to become effective on July 1, 2021.

Enacted this 8th day of June, 2021.



Christie Rainwater, Mayor
City of Hanahan

ATTEST:



Emily Huff, Clerk of Council

Budget Workshop: May 18, 2021

Public Hearing, Introduction and 1st Reading: May 26, 2021

2nd Reading and Approval: June 8, 2021

City of Hanahan FY 21/22 Budget

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CITY OF HANAHAN
BUDGET FY 21-22
GENERAL FUND REVENUES AND EXPENDITURES

	BUDGET FY 20-21	As Of 3/31/2021	BUDGET REQUESTS FY 21-22	PROPOSED INCREASES (DECREASES)
GENERAL FUND:				
Revenues:				
Sub-total	\$11,319,437	\$6,397,455	\$12,185,465	\$866,028
Transfer Fund Balance	\$631,210	\$0	\$599,033	(\$32,177)
TOTAL REVENUES	\$11,950,647	\$6,397,455	\$12,784,498	\$833,851

	BUDGET FY 20-21	As Of 3/31/2021	BUDGET REQUESTS FY 21-22	PROPOSED (INCREASES) DECREASES
Expenditures:				
Administration	\$903,218	\$627,214	\$933,187	(\$29,969)
Municipal Court	\$416,857	\$198,845	\$458,077	(\$41,220)
Non-Departmental	\$1,240,310	\$1,397,591	\$1,354,594	(\$114,284)
Public Works	\$901,644	\$632,931	\$936,941	(\$35,297)
Mechanic Shop	\$399,359	\$281,977	\$417,414	(\$18,055)
Telecommunications	\$497,260	\$354,975	\$496,242	\$1,018
Police:				
Victim's Advocate	\$34,465	\$7,084	\$33,290	\$1,175
Administration	\$482,967	\$272,036	\$500,035	(\$17,068)
Patrol	\$1,856,343	\$1,110,383	\$2,105,143	(\$248,800)
Records	\$189,202	\$121,574	\$207,517	(\$18,315)
Investigations	\$308,619	\$175,832	\$323,644	(\$15,025)
Building and Codes:				
Animal Control	\$6,850	\$3,030	\$6,550	\$300
Building and Codes	\$476,648	\$326,441	\$493,241	(\$16,593)
Fire:				
Administration	\$272,285	\$68,583	\$261,730	\$10,555
Suppression	\$1,979,699	\$1,331,715	\$2,068,122	(\$88,423)
EMS	\$465,793	\$210,873	\$545,086	(\$79,293)
Recreation:				
Administration	\$336,916	\$209,666	\$349,315	(\$12,399)
Maintenance	\$633,640	\$403,338	\$674,425	(\$40,785)
Athletics	\$433,235	\$232,492	\$494,732	(\$61,497)
Seniors	\$115,337	\$59,000	\$125,214	(\$9,877)
TOTAL EXPENDITURES	\$11,950,647	\$8,025,580	\$12,784,498	(\$833,851)

Note: new initiatives

New / Upgraded Personnel	\$472,295
Economic Development	\$50,000
Rec Mowing / Field Marking	\$48,500
	\$570,795

New Staff - salary/fringe/equipment

3 Firefighters/EMT	\$175,620
6 Upgraded Fire Positions	\$45,681
2 Police Officers	\$142,311
1 SRO	\$71,155

GENERAL FUND REVENUES

CITY OF HANAHAN
BUDGET REVENUE REPORT
FY 21-22

General Fund	History FY 17/18	History FY 18/19	History FY 19/20	Budget FY 20/21	Actual 3/31/2021	Estimate FY 20/21	CA Proposed FY 21/22	Increase or Decrease
10-3501-0000 Advalorem Taxes	2,851,671	2,942,270	3,103,612	2,950,000	2,631,546	2,800,000	2,950,000	0
10-3502-0000 Business Licenses	1,669,474	1,661,607	1,724,400	1,800,000	240,655	1,800,000	1,825,000	25,000
10-3503-0000 State Aid To Subdivisions	420,301	428,077	429,154	435,000	219,708	448,034	459,415	24,415
10-3504-0000 Court Fines	514,527	465,986	204,851	400,000	135,679	200,000	500,000	100,000
10-3505-0000 Permits	202,138	318,327	290,951	300,000	291,507	350,000	350,000	50,000
10-3506-0000 Police Grants	15,002	0	12,298	30,500	2,000	2,000	3,500	(27,000)
10-3508-0000 Franchise - Sc Elec & Gas	1,158,849	1,098,923	990,935	1,159,000	8,000	1,159,000	1,159,000	0
10-3509-0000 Animal Control Fees	1,700	1,170	1,085	1,000	230	500	1,000	0
10-3510-0000 Interest Earned	113,648	176,134	98,201	100,000	9,066	15,000	15,000	(85,000)
10-3511-0000 Delinquents	65,528	118,577	155,688	140,000	61,231	140,000	140,000	0
10-3513-0000 Berkeley County Ems	209,230	209,230	209,230	209,230	156,923	209,230	209,230	0
10-3514-0000 Ems Fees	378,105	268,865	281,200	350,000	185,414	315,000	315,000	(35,000)
10-3515-0000 Miscellaneous	134,114	43,179	101,095	40,000	23,291	35,000	60,000	20,000
10-3516-0000 State Revenue Property Tax Relief	2,075,714	2,250,598	2,141,625	1,800,000	1,434,956	2,000,000	2,100,000	300,000
10-3517-0000 Victim'S Assistance	33,407	30,696	14,268	20,000	7,525	15,000	30,000	10,000
10-3519-0000 Berkeley County School District	83,265	84,017	91,902	85,000	0	85,000	146,258	61,258
10-3522-0000 Youth Programs	96,549	104,832	92,565	100,000	46,613	95,000	143,375	43,375
10-3523-0000 Adult Programs	27,655	29,026	24,595	25,000	7,885	15,005	25,000	0
10-3524-0000 Recreation Grants	33,500	0	0	26,416	2,186	32,000	0	(26,416)
10-3527-0000 Tree Bank	485	32,143	0	500	0	2,500	500	0
10-3528-0000 Youth Camp	108,118	128,053	72,578	125,000	18,290	40,000	125,000	0
10-3529-0000 Amphitheater / City Park Fundraisers	3,550	31,611	25,403	27,000	3,725	3,775	27,000	0
10-3533-0000 Explorer Cadet Program	0	0	6,915	1,000	0	1,000	1,000	0
10-3535-0000 Rents/Leases	13,150	13,150	25,500	13,150	15,965	15,965	16,500	3,350
10-3536-0000 Special Police Revenue	33,131	26,293	7,351	20,000	14,006	20,000	25,000	5,000
10-3539-0000 Senior Programs	12,367	7,168	1,690	10,000	0	0	10,000	0
10-3541-0000 Fema Reimbursements	63,946	112,737	310,463	100,000	235,151	400,000	0	(100,000)
10-3542-0000 Alcohol License Fee	10,300	9,000	3,000	5,100	6,800	6,800	6,800	1,700
10-3544-0000 COVID Clinic Reimbursements	0	0	0	0	186,103	400,000	0	0
10-3549-0000 Heavy Equipment Tax	0	68,949	89,060	70,000	13,949	65,000	70,000	0
10-3551-0000 Merchants Inventory Tax	15,593	12,092	12,092	12,092	6,046	12,092	12,092	0
10-3552-0000 Franchise- Cable Internet	177,571	171,178	142,900	180,000	101,095	160,000	160,000	(20,000)
10-3554-0000 911 Revenue	242,035	251,622	130,656	150,000	33,467	150,000	150,000	0
10-3557-0000 Knology Holdings, Inc.	12,130	0	3,224	0	0	0	0	0
10-3559-0000 Berkeley Electric Co-Op	26,122	27,248	26,800	27,000	26,465	26,465	26,500	(500)
10-3563-0000 Trashbins Reimbursement	11,009	10,284	18,827	18,500	17,904	30,000	35,000	16,500
10-3575-0000 Charleston Water Systems	177,021	183,657	190,285	185,000	114,020	195,000	205,000	20,000
10-3576-0000 Fire Grant Revenue	0	4,500	1,107	0	0	0	0	0
10-3577-0000 Facility Rental Revenue	15,320	22,902	13,295	17,000	5,980	12,000	25,000	8,000
10-3578-0000 Senior Center Usage Fee	15,714	16,075	20,288	21,000	9,562	10,692	21,000	0
10-3579-0000 Bcsd Overtime Revenue	28,788	25,577	10,107	23,000	7,836	14,000	9,000	(14,000)
10-3580-0000 Rec Sponsorship Revenue	10,550	19,880	10,150	15,000	3,550	5,000	20,000	5,000
10-3583-0000 Credit Card Surcharge Court	3,792	(1,226)	0	0	0	0	2,000	2,000
10-3584-0000 Lost Sales Tax Credit - Facilities	0	0	119,830	121,000	98,452	140,000	147,000	26,000
10-3585-0000 Transfer From Fund Balance	0	0	0	174,549	0	0	570,795	396,246
10-3586-0000 Food Truck Court Revenue	0	0	4,833	14,400	4,685	8,000	4,000	(10,400)
10-3587-0000 Accommodations Tax Revenue	0	0	13,644	8,000	9,987	14,000	14,000	6,000
10-3596-0000 Reimb for Body Cameras	0	0	6,993	10,000	0	0	62,000	52,000
NEW Reimb for Police Applicant Testing	0	0	0	0	0	0	3,500	3,500
NEW American Rescue Act Funds	0	0	0	0	0	783,900	5,000	5,000
	11,066,002	11,404,407	11,234,646	11,319,437	6,397,455	12,231,958	12,185,465	866,028

Capital Fund	History FY 17/18	History FY 18/19	History FY 19/20	Budget FY 20/21	Actual 3/31/2021	Estimate FY 20/21	CA Proposed FY 21/22	Increase or Decrease
50-3509-0000 Interest earned Fleet Fund	25,000	0	0	9,000	1,110	1,500	1,500	0
50-3516-0000 Property Tax Relief Funds Fleet	0	0	0	293,000	266,585	327,000	355,958	0
50-3586-0000 Transfer from Fleet Fund	0	0	0	57,193	0	0	0	0
50-3510-0000 Interest Earned - Building Fund	34,004	59,452	40,000	40,000	2,776	5,300	20,000	(20,000)
50-3511-0000 Interest Earned - Capital Projects	6,610	10,582	5,000	5,000	226	350	350	(4,650)
50-3513-0000 Interest Earned- Truist Bank	0	0	0	0	13	15	0	0
50-3515-0000 Property Tax Relief Funds Capital	0	0	86,000	86,000	78,247	96,500	104,480	18,480
50-3520-0000 TIF Revenue	427,990	488,460	0	0	0	0	0	0
50-3530-0000 Impact Fees - Fire Protection	4,136	191,794	0	0	8,798	10,000	26,100	26,100
50-3531-0000 Impact Fees - Street & Sanitation	1,682	3,007	0	0	3,364	5,000	2,500	2,500
50-3532-0000 Impact Fees - Rec & Parks	19,057	337,111	50,000	50,000	38,113	50,000	64,600	14,600
50-3533-0000 Capital Grant Revenue	0	0	0	0	0	0	538,100	538,100
50-3585-0000 Transfer From Fund Balance	0	0	3,271,837	3,271,837	0	0	0	(3,271,837)
50-3590-0000 CDBG Grant Revenue	0	0	620,000	620,000	59,230	217,000	0	(620,000)
50-3591-0000 BCSD Park Contribution	0	0	319,000	319,000	638,663	638,663	0	(319,000)
50-3599-0000 Proceeds Of Sale Of Fixed Assets	0	464,657	60,000	60,000	125,000	158,000	60,000	0
	780,263	1,555,062	4,451,837	4,811,030	1,222,126	1,509,328	1,173,588	(3,635,707)

Other Capital Fund - to include GO Bond Park Project

10-9000-3585 Use of GO Bond Fund Balance	0	0	0	0	0	0	9,569,731	9,569,731
10-9000-3591 Advalorem Tax for Debt Service Millage	0	0	0	0	0	0	821,917	821,917
10-9000-3591 BCSD Park Contribution	0	0	0	0	0	0	319,000	319,000
	0	0	0	0	0	0	10,710,648	10,710,648

TOTAL REVENUE

24,069,701

GENERAL FUND PAYROLL EXPENSES

**APPROPRIATIONS BY DEPARTMENT
GENERAL FUND
FY 21-22**

DEPARTMENT	FY 20-21 CURRENT NUMBER OF F/T POSITIONS	FY 20-21 CURRENT NUMBER OF P/T POSITIONS	FY 20-21 CURRENT NUMBER OF SEASONAL POSITIONS	FY 20-21 CURRENT BUDGET PAYROLL COST	FY 21-22 PROPOSED NUMBER OF F/T POSITIONS	FY 21-22 PROPOSED NUMBER OF P/T POSITIONS	FY 21-22 PROPOSED NUMBER OF SEASONAL POSITIONS	FY 21-22 PROPOSED TOTAL PAYROLL COSTS	Increase / (Decrease)
Administration	7	0	0	\$ 664,919	7	1	0	\$ 708,785	\$ 43,866
Elected Officials	7	0	0	\$ 94,260	7	0	0	\$ 86,566	\$ (7,694)
Municipal Court	2	3	0	\$ 170,857	2	3	0	\$ 176,377	\$ 5,520
Police:									
Victim's Assistance	0	1	0	\$ 30,890	0	1	0	\$ 30,890	\$ 0
Administration	4	0	0	\$ 358,017	4	0	0	\$ 374,489	\$ 16,472
Patrol	25	0	0	\$ 1,737,138	28	0	0	\$ 1,948,117	\$ 210,979
Police Records	2	0	0	\$ 101,102	2	0	0	\$ 99,926	\$ (1,176)
Investigations	4	0	0	\$ 289,119	4	0	0	\$ 301,444	\$ 12,325
Police Total	35	1	0	\$ 2,516,266	38	1	0	\$ 2,754,866	\$ 238,600
Telecommunications	5	3	0	\$ 357,082	5	3	0	\$ 386,012	\$ 28,930
Building and Codes:									\$ -
Building and Codes	6	0	0	\$ 402,620	6	0	0	\$ 408,159	\$ 5,539
Animal Control	0	0	0	\$ -	0	0	0	\$ -	\$ -
B&C Total	6	0	0	\$ 402,620	6	0	0	\$ 408,159	\$ 5,539
Fire:									
Administration	2	0	0	\$ 195,686	2	0	0	\$ 210,411	\$ 14,725
Suppression	29	0	0	\$ 1,724,067	30	0	0	\$ 1,773,264	\$ 49,197
EMS	4	3	0	\$ 351,253	6	0	0	\$ 433,786	\$ 82,533
Fire Total	35	3	0	\$ 2,271,007	38	0	0	\$ 2,417,461	\$ 146,454
Public Works:									
Public Works Drivers/Loaders	14	1	0	\$ 768,344	14	0	0	\$ 785,390	\$ 17,046
Fleet Maintenance Shop	3	0	0	\$ 169,609	3	0	0	\$ 173,046	\$ 3,437
Public Works Total	17	1	0	\$ 937,954	17	0	0	\$ 958,436	\$ 20,482
Recreation and Parks:									
Administration	2	0	0	\$ 162,240	3	0	0	\$ 238,915	\$ 76,675
Maintenance	7	2	3	\$ 431,212	7	1	3	\$ 419,271	\$ (11,941)
Athletics/Programs	3	1	12	\$ 271,874	3	2	12	\$ 464,491	\$ 192,617
Seniors	1	1	0	\$ 78,337	1	1	0	\$ 84,218	\$ 5,881
Recreation Total	13	4	15	\$ 943,662	14	4	15	\$ 1,206,895	\$ 263,233
TOTAL	127	15	15	\$ 8,358,625	134	12	15	\$ 9,103,557	\$ 744,932

Note: Approximately 71.2% of General Fund Expenditures are Payroll and Fringe (FY 20/21 was 67.5%)

*Court part-time personnel reflects Chief Municipal Judge, Associate Municipal Judge and Prosecuting Attorney

Note: New Requests

FULL TIME REQUESTS \$460,036
PART TIME REQUESTS \$27,836

INCREASED TITLE/SALARY \$45,681
TOTAL \$533,553

3 POLICE OFFICERS, 1 ASSISTANT RECREATION AND PARKS DIRECTOR
1 PART TIME ADMIN PAYROLL/AP CLERK

6 POSITIONS IN FD

*Note BCSD is increasing revenue reimbursement \$61k for new SRO position

City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Administration
Account Number:	10-4001

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	7	7	7

Purpose:
To provide general management and supervision to the various offices and departments and programs of City Government that have responsibility of delivering services to the citizenry; to support City Council in the development of policy, regulations, ordinance and laws, and to implement that policy via programs to the citizens of the City of Hanahan.

Expenditure Summary:

	Actual	Budget	YTD 3/31/21	Estimated	Council
Item Expenditure	Expenditures	Expenditures	Expenditures	Expenditures	Approved
	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Personnel Services	711,019	759,178	534,025	731,557	795,351
Operating/Contingency	151,345	135,940	89,012	115,450	132,300
Fleet	1,562	3,100	872	1,600	1,600
Capital Outlay	<u>141</u>	<u>5,000</u>	<u>3,304</u>	<u>5,000</u>	<u>3,936</u>
Total:	864,067	903,218	627,214	853,607	933,187

Highlighted Line Items:
Request of part time Payroll / Accounts Payable Clerk

FY 21/22 BUDGET: ADMINISTRATION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-4001-1701	\$459,715	\$500,364	\$497,791	\$508,907	(\$8,543)
Salaries					
10-4001-1702	\$242,329	\$250,814	\$225,766	\$252,444	(\$1,630)
Fringe					
10-4001-1707	\$8,975	\$8,000	\$8,000	\$8,000	\$0
Admin Car Allowance					
10-4001-2800	\$719	\$1,500	\$1,800	\$1,800	(\$300)
Postage					
10-4001-2801	\$14,239	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-4001-2802	\$41,630	\$35,000	\$32,000	\$28,000	\$7,000
Audit					
10-4001-2803	\$3,155	\$1,000	\$400	\$3,200	(\$2,200)
Training					
10-4001-2804	\$3,405	\$4,000	\$3,500	\$3,500	\$500
Dues & Subscriptions					
10-4001-2809	\$11,510	\$6,000	\$5,800	\$6,000	\$0
Municipal Assn. Dues					
10-4001-2810	\$4,421	\$500	\$0	\$4,500	(\$4,000)
Travel & Conference					
10-4001-2821	\$1,088	\$5,000	\$500	\$8,000	(\$3,000)
Professional Fees					
10-4001-2830	\$4,264	\$4,940	\$4,000	\$4,500	\$440
Codification Of Codes					
10-4001-2832	\$20,923	\$24,000	\$22,000	\$24,000	\$0
Electricity & Gas					

FY 21/22 BUDGET: ADMINISTRATION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-4001-2833 Water & Sewer	\$2,454	\$2,400	\$2,850	\$3,000	(\$600)
10-4001-2890 Landfill Fee	\$12,070	\$9,100	\$11,600	\$12,000	(\$2,900)
10-4001-3900 Operating Supplies	\$8,866	\$7,500	\$8,000	\$8,500	(\$1,000)
10-4001-3905 Council Supplies	\$10,451	\$7,500	\$5,000	\$7,500	\$0
10-4001-3906 Council Training	\$0	\$0	\$0	\$2,500	(\$2,500)
10-4001-3907 Council Travel	\$0	\$0	\$0	\$1,800	(\$1,800)
10-4001-4951 Equipment Maintenance	\$2,509	\$0	\$0	\$0	\$0
10-4001-4952 Office Equipment Maint	\$3,719	\$13,500	\$10,000	\$13,500	\$0
10-4001-4953 Building Maintenance	\$5,924	\$14,000	\$8,000	\$0	\$14,000
10-4001-5999 Capital	\$141	\$5,000	\$5,000	\$29,936	(\$24,936)
10-4001-8000 Fleet Maintenance Gf	\$1,000	\$1,000	\$0	\$0	\$1,000
10-4001-8001 Fleet Fuel Gf	\$1,562	\$2,100	\$1,600	\$1,600	\$500
Total	\$864,069	\$903,218	\$853,607	\$933,187	(29,969)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Administration	Estimate	Approved (\$)
10-4001-1701	\$ 497,791	\$ 529,707
Salaries		
Added PT Payroll/ AP Clerk		
10-4001-1702	\$ 225,766	\$ 257,280
Fringe		
Added PT Payroll/AP Clerk		
10-4001-1707	\$ 8,000	\$ 8,000
Admin Car Allowance		
10-4001-2800	\$ 1,800	\$ 1,800
Postage		
Price of postage has increased		
10-4001-2802	\$ 32,000	\$ 28,000
Audit		
10-4001-2803	\$ 400	\$ 3,200
Training		
Resume annual training, ICMA, MASC, GFOA, SHRM, Purchasing		
10-4001-2804	\$ 3,500	\$ 3,500
Dues & Subscriptions		
10-4001-2809	\$ 5,800	\$ 6,000
Municipal Assn. Dues		
10-4001-2810	\$ -	\$ 4,500
Travel & Conference		
Spent \$4500 in FY 19 20		
10-4001-2821	\$ 500	\$ 8,000
Professional Fees		
Additional accounting services for GASB requirements and third party Fixed Asset Listing		

10-4001-2830	\$ 4,000	\$ 4,500
Codification Of Codes		
10-4001-2832	\$ 22,000	\$ 24,000
Electricity & Gas		
10-4001-2833	\$ 2,850	\$ 3,000
Water & Sewer		
10-4001-2890	\$ 11,600	\$ 12,000
Landfill Fee		
Fee paid for each parcel of land owned		
10-4001-3900	\$ 8,000	\$ 8,500
Operating Supplies		
More financial transactions require more resources		
10-4001-3905	\$ 5,000	\$ 7,500
Council Supplies		
10-4001-3906	\$ -	\$ 2,500
Council Training		
10-4001-3907	\$ -	\$ 1,800
Council Travel		
10-4001-4952	\$ 10,000	\$ 13,500
Office Equipment Maint		
10-4001-4953	\$ 8,000	\$ -
Building Maintenance		
Moved to 10-4020-4019		
10-4001-5999	\$ 5,000	\$ 4,300
Capital		

Detail Description

Amount (\$)

Admin Desktop Printer	600.00
Vendor Registry	1,500.00
Pt Payroll/Ap Clerk	27,836.00

Moving cleaning services to Non Dept. Budget, see Capital Worksheet

10-4001-8001	\$ 1,600	\$ 1,600
Fleet Fuel Gf		
Total	\$ 853,607	\$ 933,187



**CITY OF HANAHAN
CAPITAL REQUEST WORKSHEET**



Department: Administration

Division: Administration

	Equipment Description	Quantity	Unit Cost	Total Cost
1	Vendor Registry Module	1	\$ 1,500.00	\$ 1,500
2	HR Desktop Printer	1	\$ 600.00	\$ 600
TAX (Included)				
TOTAL				\$ 2,100

Justification:

1 Vendor Registry - helps keep track of contract renewals, opens up options for online bidding, keeps better track of contracts

2 Desktop printer for HR office

City of Hanahan
FY 2021-2022
Annual Budget

Fund: General
Department: Municipal Court
Account Number: 10-4010

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	2	2	2

Purpose:

The Municipal Court shall, in a fair, accessible, effective and efficient manner, resolve disputes; and in so doing interprets and applies the law consistently and impartially to protect the rights and liberties guaranteed by the Constitutions of the State of South Carolina and the United States of America.

Expenditure Summary:

<u>Item Expenditure</u>	<u>Actual Expenditures FY 19-20</u>	<u>Budget FY 20-21</u>	<u>YTD 03/31/21 Expenditures FY 20-21</u>	<u>Estimated Expenditures FY 20-21</u>	<u>Council Approved FY 21-22</u>
Personnel Services	161,076	170,857	124,799	170,927	176,377
Operating/Contingency	133,764	246,000	74,045	120,900	281,700
Capital Outlay	<u>2,474</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	297,315	416,857	198,845	291,827	458,077

Highlighted Line Items:

Increased Court Fine Revenue and corresponding expenditures to pre-COVID figures

FY 21/22 BUDGET: MUNICIPAL COURT

	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
Account	Actual (\$)	Budget (\$)	Estimate	Approved	Budget Changes
10-4010-1701	\$123,003	\$132,367	\$131,215	\$134,547	(\$2,180)
Salaries					
10-4010-1702	\$38,073	\$38,490	\$39,712	\$41,830	(\$3,340)
Fringe					
10-4010-2800	\$604	\$1,000	\$1,000	\$1,000	\$0
Postage					
10-4010-2801	\$7,896	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-4010-2803	\$50	\$1,500	\$200	\$2,000	(\$500)
Training					
10-4010-2804	\$326	\$300	\$300	\$300	\$0
Dues & Subscriptions					
10-4010-2810	\$366	\$2,000	\$500	\$2,500	(\$500)
Travel & Conference					
10-4010-2821	\$561	\$1,000	\$0	\$1,000	\$0
Professional Fees					
10-4010-3900	\$728	\$3,000	\$2,000	\$3,000	\$0
Operating Supplies					
10-4010-3950	\$114,627	\$225,000	\$110,000	\$260,000	(\$35,000)
Court Assessment Expenses					
10-4010-3955	\$2,162	\$4,300	\$2,500	\$4,000	\$300
Court Bankcard Fees					
10-4010-4952	\$6,445	\$7,900	\$4,400	\$7,900	\$0
Office Equipment Maint					
10-4010-5999	\$2,474	\$0	\$0	\$0	\$0
Capital					
Total	\$297,315	\$416,857	\$291,827	\$458,077	

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

				2020 - 2021	2021 - 2022
Municipal Court				Estimate (\$)	Approved (\$)
10-4010-1701				\$ 131,215	\$ 134,547
Salaries					
10-4010-1702				\$ 39,712	\$ 41,830
Fringe					
10-4010-2800				\$ 1,000	\$ 1,000
Postage					
10-4010-2803				\$ 200	\$ 2,000
Training					
Detail	Description	Quantity	Unit	Amount	
New Judge Training		1.00	1,500.00	1,500.00	
Clerk Of Court Training		1.00	500.00	500.00	
10-4001-2804				\$ 300	\$ 300
Dues & Subscriptions					
10-4010-2810				\$ 500	\$ 2,500
Travel & Conference					
Newly appointed Judge will likely require training that includes travel					
10-4010-2821				\$ -	\$ 1,000
Professional Fees					
To hire someone to transcribe for the Judge, and/or to order statute books, updates					
10-4010-3900				\$ 2,000	\$ 3,000
Operating Supplies					
10-4010-3950				\$ 110,000	\$ 260,000
Court Assessment Expenses					
Proportionate to Court Fine Revenue budgeted					

10-4010-3955	\$	2,500	\$	4,000
Court Bankcard Fees				
10-4010-4952	\$	4,400	\$	7,900
Office Equipment Maint				
Total	\$	291,827	\$	458,077

Fund:	General
Department:	Non-Departmental
Account Number:	10-4020

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	0	0	0

Purpose:
Includes activities, programs, and expenses that are common to operation of the City, but not specific to any particular departments (insurance programs, bond payments, other).

Expenditure Summary:

	Actual Expenditures	Budget	YTD 03/31/21 Expenditures	Estimated Expenditures	Council Approved
Item Expenditure	FY 19-20	FY 20-21	FY 20-21	FY 20-21	FY 21-22
Operating/Contingency	1,440,736	1,140,654	1,311,079	1,831,518	1,257,640
Fleet	79,244	82,070	77,032	82,070	82,070
Capital Outlay	59,843	17,586	9,479	17,586	14,884
Total:	1,579,824	1,240,310	1,397,591	1,931,174	1,354,594

Highlighted Line Items:
Combined Building Maintenance lines
Reduced workman's compensation insurance by \$50k (savings by switching vendors)
Added Economic Development Plan and statutory required ten-year Comprehensive Plan (total \$100k)

FY 21/22 BUDGET: NON DEPARTMENTAL

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-4020-1702	\$102,627	\$130,164	\$240,000	\$0	\$130,164
Fringe Special Project					
10-4020-2801	\$435	\$157,249	\$150,000	\$141,390	\$15,859
It Communications/Telephone					
10-4020-2805	\$27,416	\$65,000	\$40,000	\$65,000	\$0
Legal Fees					
10-4020-2806	\$0	\$7,200	\$7,200	\$7,200	\$0
Public Defender Expenses					
10-4020-2821	\$14,785	\$22,000	\$21,500	\$25,000	(\$3,000)
Professional Fees					
10-4020-2859	\$594	\$1,400	\$600	\$1,400	\$0
Dues & Subscriptions					
10-4020-2860	\$75,026	\$70,000	\$55,000	\$70,000	\$0
Contingency					
10-4020-2862	\$9,321	\$21,100	\$21,000	\$37,300	(\$16,200)
Crs Program					
10-4020-2890	\$190,674	\$215,000	\$190,000	\$190,000	\$25,000
Street Lighting					
10-4020-2891	\$48,898	\$49,000	\$57,000	\$57,000	(\$8,000)
Property/ Insurance					
10-4020-2893	\$5,000	\$8,927	\$9,000	\$5,000	\$3,927
Elections					
10-4020-2895	\$9,660	\$6,000	\$5,000	\$3,000	\$3,000
Christmas Decorations					
10-4020-2898	\$6,351	\$8,000	\$8,000	\$10,000	(\$2,000)
Beautification/Maintenance					

FY 21/22 BUDGET: NON DEPARTMENTAL

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-4020-3001 Workmens Comp	\$313,627	\$250,000	\$170,000	\$200,000	\$50,000
10-4020-3002 Tort Insurance	\$108,430	\$143,455	\$140,000	\$145,000	(\$1,545)
10-4020-3003 Emp Asst Prog	\$2,363	\$2,250	\$2,250	\$2,250	\$0
10-4020-3004 Fleet Insurance Expense Gf	\$79,244	\$82,070	\$82,070	\$82,070	\$0
10-4020-3005 Berkeley Co Gis	\$10,633	\$11,000	\$11,468	\$11,500	(\$500)
10-4020-3901 It Operating Supplies	\$0	\$0	\$0	\$5,000	(\$5,000)
10-4020-3903 Expenditures - Natural Disaster	\$251,310	\$25,000	\$0	\$25,000	\$0
10-4020-3904 Ampitheater/City Park Fundraiser	\$6,958	\$7,000	\$0	\$7,000	\$0
10-4020-3910 Covid 19 Expenses	\$212,483	\$10,000	\$650,000	\$0	\$10,000
10-4020-3918 Tuition Reimbursement	\$7,575	\$5,000	\$5,000	\$15,000	(\$10,000)
10-4020-3920 Covid Expenses Not Reimbursable	\$0	\$13,500	\$13,500	\$0	\$13,500
10-4020-4019 Building Maintenance	\$32,964	\$50,000	\$35,000	\$119,000	(\$69,000)
10-4020-5999 Capital Tech/It	\$59,843	\$17,586	\$17,586	\$14,884	\$2,702

FY 21/22 BUDGET: NON DEPARTMENTAL

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-4020-6002 Emp Morale & Welfare Fund	\$6,606	\$0	\$0	\$10,000	(\$10,000)
10-4020-6003 Employee Training	\$0	\$0	\$0	\$5,600	(\$5,600)
10-4020-9800 Planning Assistance To States	\$2,000	\$10,000	\$0	\$0	\$10,000
10-4020-9801 Comprehensive Plan	\$0	\$0	\$0	\$50,000	(\$50,000)
10-4020-9802 Town Center Master Plan	\$0	\$0	\$0	\$50,000	(\$50,000)
Total	\$ 1,579,823	\$ 1,240,310	\$ 1,931,174	\$ 1,354,594	(\$50,000)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET- 2021-2022

				2020 - 2021	2021-2022
Non-Departmental				Estimate (\$)	Approved (\$)
10-4020-1702				\$ 240,000	\$ -
Fringe Special Project					
10-4020-2801				\$ 150,000	\$ 141,390
It Communications/Telephone					
Detail Description	Quantity	Unit	Amount (\$)		
Data Hosting - Berkeley County	12.00	400.00	4,800.00		
A T&T Mobility	12.00	2,700.00	32,400.00		
Segra	12.00	2,400.00	28,800.00		
Sip Services (Currently Ahoy)	12.00	850.00	10,200.00		
3Cx VOIP Phone (Currently Sitekings)	12.00	300.00	3,600.00		
Verizon Connect (GPS Fleet Data)	12.00	1,200.00	14,400.00		
Pulseway - Remote Patch / Software Management	12.00	90.00	1,080.00		
Access Control Hosting (Currently TSC)	12.00	200.00	2,400.00		
Verizon Wireless	12.00	350.00	4,200.00		
Office365 - Paid To SHI	1.00	18,000.00	18,000.00		
Zoho	1.00	5,500.00	5,500.00		
Adobe Creative Cloud	12.00	315.00	3,780.00		
Digital Ocean	12.00	19.00	228.00		
Twilio	12.00	15.00	180.00		
Vultr	12.00	53.00	636.00		
Wasabi	12.00	45.00	540.00		
WPMU Dev	1.00	350.00	350.00		
Google Domains	12.00	12.00	144.00		
Amazon Web Services	12.00	25.00	300.00		
3Cx Annual Software License	1.00	652.00	652.00		
Beyond Trust - Remote Support Software	1.00	2,000.00	2,000.00		
Intellisite	12.00	600.00	7,200.00		
10-4020-2805				\$ 40,000	\$ 65,000

Legal Fees

10-4020-2806	\$	7,200	\$	7,200
Public Defender Expenses				
10-4020-2821	\$	21,500	\$	25,000
Professional Fees				
Increased to add additional SmartFusion module for Building & Codes plus normal percentage increase				
10-4020-2859	\$	600	\$	1,400
Dues & Subscriptions				
10-4020-2860	\$	55,000	\$	70,000
Contingency				
10-4020-2862	\$	21,000	\$	37,300
CRS Program				
Increased to allow program work that should decrease citizen's insurance rates				
10-4020-2890	\$	190,000	\$	190,000
Street Lighting				
There will be greater savings once the new solar lights are installed; however, this date is unclear and savings are unknown. If significant savings, will make a mid-year budget change.				
10-4020-2891	\$	57,000	\$	57,000
Property/ Insurance				
10-4020-2893	\$	9,000	\$	5,000
Elections				
10-4020-2895	\$	5,000	\$	3,000
Christmas Decorations				
10-4020-2898	\$	8,000	\$	10,000
Beautification/Maintenance				
Moved City Hall cleaning to appropriate line, capital item in FY 20 21				
10-4020-3001	\$	170,000	\$	200,000
Workmen's Comp				
Annual increases				
10-4020-3002	\$	140,000	\$	145,000
Tort Insurance				
Cyber insurance is increasing exponentially				
10-4020-3003	\$	2,250	\$	2,250
Emp Asst Prog				

10-4020-3004	\$	82,070	\$	82,070
Fleet Insurance Expense GF				
10-4020-3005	\$	11,468	\$	11,500
Berkeley Co. GIS				
10-4020-3901	\$	-	\$	5,000
It Operating Supplies				
Currently no line for IT to purchase hardware items, moved \$5,000 from 10.5001.3900				
10-4020-3903	\$	-	\$	25,000
Expenditures - Natural Disaster				
This would represent the City's 25% share of a natural disaster reimbursed by FEMA (not COVID)				
10-4020-3904	\$	-	\$	7,000
Amphitheater/City Park Fundraiser				
10-4020-3910	\$	650,000	\$	-
COVID 19 Expenses				
10-4020-3918	\$	5,000	\$	15,000
Tuition Reimbursement				
10-4020-3920	\$	13,500	\$	-
COVID Expenses Not Reimbursable				
10-4020-4019	\$	35,000	\$	119,000
Building Maintenance				
Combined Admin, Public Works, Police, and Fire Building Maintenance to better allocate funds				
10-4020-5999	\$	17,586	\$	14,884
Capital Tech/IT				
Detail Description	Quantity	Unit	Amount (\$)	
Amphitheater Camera Additions	1.00	1,884.60	1,884.60	
Cameras & Network At Spell & Loftis Fields	1.00	2,163.24	2,163.24	
Camera & NVR Upgrades At Public Works & Fs3 3	1.00	2,150.28	2,150.28	
Cameras & NVR At Senior Center	1.00	3,972.24	3,972.24	
Station And City Hall Camera Replacements	1.00	962.28	962.28	
Access Point Updates & Back Up Switches City Hall	1.00	2,022.84	2,022.84	
Additional Yubikey Devices	40.00	43.20	1,728.00	
10-4020-6002	\$	-	\$	10,000
Emp Morale & Welfare Fund				

10-4020-6003	\$	-	\$	5,600
Emolovee Trainina				
Training for all employees, to include leadership training for Dept Heads/Reps and Command Staff				
10-4020-9801	\$	-	\$	50,000
Comprehensive Plan				
Ten Year Comprehensive Plan				
10-4020-9802	\$	-	\$	50,000
Town Center Master Plan				
Economic Development Imitative				
Total	\$	1,931,174	\$	1,354,594



**CITY OF HANAHAN
CAPITAL IT REQUEST WORKSHEET**



Department: Non-Departmental

Division: Non-Departmental

	Equipment Description	Quantity	Unit Cost	Total Cost
1	Amphitheater Camera additions	1	\$ 1,884.60	\$ 1,885
1	Cameras & network at Spell & Loftis	1	\$ 2,163.24	\$ 2,163
2	Camera & NVR upgrade at Senior Center	1	\$ 3,972.24	\$ 3,972
3	Camera & NVR upgrade at Public Works/Station 3	1	\$ 2,150.28	\$ 2,150
4	Camera replacements city-wide	1	\$ 962.28	\$ 962
5	Access Point update & backup switches	1	\$ 2,022.84	\$ 2,023
6	Additional Yubikey devices	40	\$ 43.20	\$ 1,728
TAX (Included)				
TOTAL				\$ 14,883

Justification:

- 1 Running cable, and buying supplies to add cameras to the Amphitheater, Spell and Loftis Fields, and the Senior Center
- 2 Indoor Cameras for Senior Center
- 3 Upgrade current NVR at PW/Station 3 to hold more than 2 days video. Add NVR to Senior Center/Amphitheater
- 4 Replace old and broken cameras city-wide
- 5 Upgrade older / end of life Access Points in City Hall and remote locations
- 6 Add and replace Yubikey devices as needed (computer security)

City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Public Works Department
Account Number:	10-4250

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	14	14	14

Purpose:

The Public Works Department provides weekly curbside refuse and yard waste collection for residents in approximately 6,000 single family households within the City limits.

Expenditure Summary:

	Actual Expenditures FY 19-20	Budget FY 20-21	YTD 03/31/21 Expenditures FY 20-21	Estimated Expenditures FY 20-21	Council Approved FY 21-22
Item Expenditure					
Personnel Services	704,388	768,344	516,590	700,094	762,851
Operating/Contingency	76,985	83,300	101,437	129,753	124,090
Fleet	25,398	50,000	14,904	50,000	50,000
Capital Outlay	9,513	0	0	0	0
Total:	816,285	901,644	632,931	879,847	936,941

Highlighted Line Items:

Moved salary for PT Loader to Professional Fees for temporary services staff person
Increased trash bin expenses for increased sales, increased revenues to match

FY 21/22 BUDGET: PUBLIC WORKS

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-4250-1701	\$483,313	\$531,005	\$483,805	\$524,932	\$6,073
Salaries					
10-4250-1702	\$218,747	\$233,839	\$212,789	\$234,420	(\$581)
Fringe					
10-4250-1703	\$2,328	\$3,500	\$3,500	\$3,500	\$0
Overtime					
10-4250-2801	\$6,845	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-4250-2803	\$600	\$0	\$0	\$235	(\$235)
Training					
10-4250-2805	\$1,624	\$2,000	\$2,000	\$3,000	(\$1,000)
Public Notices/Advt.					
10-4250-2810	\$294	\$0	\$0	\$654	(\$654)
Travel & Conference					
10-4250-2819	\$90	\$100	\$100	\$100	\$0
Publications					
10-4250-2821	\$9,715	\$17,000	\$55,000	\$44,500	(\$27,500)
Professional Fees					
10-4250-2832	\$12,186	\$15,000	\$12,000	\$15,000	\$0
Electricity & Gas					
10-4250-2833	\$646	\$800	\$800	\$800	\$0
Water & Sewer					
10-4250-2860	\$1,191	\$3,000	\$3,000	\$3,000	\$0
Contingency					
10-4250-2892	\$1,843	\$2,000	\$1,500	\$2,000	\$0
Street Signs					

FY 21/22 BUDGET: PUBLIC WORKS

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-4250-2893 Metal Bin Disposal	\$0	\$500	\$0	\$500	\$0
10-4250-3900 Operating Supplies	\$4,422	\$3,500	\$3,500	\$3,500	\$0
10-4250-3906 Trashbins	\$23,371	\$18,500	\$29,000	\$37,000	(\$18,500)
10-4250-3915 Uniforms	\$8,293	\$9,000	\$11,000	\$5,000	\$4,000
10-4250-3932 Mosquito Abatement	\$3,663	\$7,500	\$7,500	\$7,500	\$0
10-4250-4952 Office Equipment Maintenance	\$24	\$800	\$260	\$800	\$0
10-4250-4953 Building Maintenance	\$2,176	\$3,000	\$3,093	\$0	\$3,000
10-4250-4954 Radio Maintenance	\$0	\$500	\$500	\$500	\$0
10-4250-5999 Capital	\$9,513	\$0	\$0	\$0	\$0
10-4250-8001 Fleet Fuel Gf	\$25,398	\$50,000	\$50,000	\$50,000	\$0
Total	\$816,282	\$901,544	\$879,847	\$936,941	(\$35,397)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET- 2021-2022

	2020 - 2021		2021 - 2022	
Public Works	Estimate (\$)		Approved (\$)	
10-4250-1701	\$	483,805	\$	524,932
Salaries				
Moved salary for PT loader to Professional Fees to cover additional temporary staff to fill this role				
10-4250-1702	\$	212,789	\$	234,420
Fringe				
10-4250-1703	\$	3,500	\$	3,500
Overtime				
10-4250-2803	\$	-	\$	235
Training				
SGFMA Conference				
10-4250-2805	\$	2,000	\$	3,000
Public Notices/Advt.				
Increase due to growth, and new homes				
10-4250-2810	\$	-	\$	654
Travel & Conference				
Detail Description	Quantity	Unit	Amount (\$)	
Hotel For Conference	1.00	450.00	450.00	
Per Diem	4.00	51.00	204.00	
10-4250-2805	\$	100	\$	100
Publications				
10-4250-2821	\$	55,000	\$	44,500
Professional Fees				
Current year forecast due to staff out for COVID, and increase in trash collections due to and running 5th truck on Wednesdays. This trend is expected to continue with more people working from home, and increased use of temporary staff for additional collections preferred to asking for more part time of full time staff.				

10-4250-2832	\$	12,000	\$	15,000
Electricity & Gas				
10-4250-2833	\$	800	\$	800
Water & Sewer				
10-4250-2860	\$	3,000	\$	3,000
Contingency				
10-4250-2892	\$	1,500	\$	2,000
Street Signs				
10-4250-2893	\$	500	\$	500
Metal Bin Disposal				
10-4250-3900	\$	3,500	\$	3,500
Operating Supplies				
10-4250-3906	\$	29,000	\$	37,000
Trash bins				
Increase in sales since added to website, revenue is also increased				
10-4250-3915	\$	11,000	\$	5,000
Uniforms				
10-4250-3932	\$	7,500	\$	7,500
Mosquito Abatement				
10-4250-4952	\$	260	\$	800
Office Equipment Maintenance				
10-4250-4953	\$	3,093	\$	-
Building Maintenance				
Moved to 10-4020-4019				
10-4250-4954	\$	500	\$	500
Radio Maintenance				
10-4250-8001	\$	50,000	\$	50,000
Fleet Fuel Gf				
Total	\$	879,847	\$	936,941

Fund:	General
Department:	Public Works: Fleet Maintenance Shop
Account Number:	10-4251

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	3	3	3

Purpose:
To provide Fleet Maintenance Services for all departmental fleet within the City

Expenditure Summary:

	Actual	Budget	YTD 03/31/21	Estimated	Council
	Expenditures		Expenditures	Expenditures	Approved
Item Expenditure	FY 19-20	FY 20-21	FY 20-21	FY 20-21	FY 21-22
Personnel Services	168,719	169,609	118,484	163,705	173,046
Operating/Contingency	27,219	36,750	10,665	34,500	38,128
Fleet	211,871	193,000	152,829	195,500	197,000
Capital Outlay	5,848	0	0	0	9,240
Total:	413,658	399,359	281,977	393,705	417,414

Highlighted Line Items:
No significant changes

FY 21/22 BUDGET: PUBLIC WORKS - FLEET MAINTENANCE

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-4251-1701	\$115,573	\$117,098	\$114,948	\$119,808	(\$2,710)
Salaries					
10-4251-1702	\$52,754	\$50,511	\$48,757	\$51,238	(\$727)
Fringe					
10-4251-1703	\$393	\$2,000	\$0	\$2,000	\$0
Overtime					
10-4251-2801	\$934	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-4251-2803		\$2,000	\$0	\$994	\$1,006
Training					
10-4251-2810	\$148	\$250	\$0	\$1,634	(\$1,384)
Travel & Conference					
10-4251-2860	\$11,984	\$12,000	\$12,000	\$12,000	\$0
Contingency					
10-4251-3900	\$610	\$1,000	\$1,000	\$1,000	\$0
Operating Supplies					
10-4251-3915	\$699	\$1,000	\$1,000	\$1,000	\$0
Uniforms/Ppe					
10-4251-4951	\$12,845	\$20,000	\$20,000	\$21,500	(\$1,500)
Equipment Maintenance					
10-4251-4953	\$0	\$500	\$500	\$0	\$500
Building Maintenance					
10-4251-5999	\$5,848	\$0	\$0	\$9,240	(\$9,240)
Capital					
10-4251-8000	\$94,949	\$90,000	\$90,000	\$90,000	\$0
Fleet Maintenance					

FY 21/22 BUDGET: PUBLIC WORKS - FLEET MAINTENANCE

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-4251-8002	\$5,754	\$9,000	\$12,000	\$13,000	(\$4,000)
Fleet Lubricants					
10-4251-8003	\$62,403	\$57,500	\$57,500	\$57,500	\$0
Fleet Tires					
10-4251-8005	\$0	\$500	\$0	\$500	\$0
Fleet Radio Maintenance					
10-4251-8006	\$3,762	\$5,500	\$5,500	\$5,500	\$0
Shop Supplies					
10-4251-8555	\$0	\$500	\$500	\$500	\$0
Disposal Fee					
10-4251-8560	\$45,003	\$30,000	\$30,000	\$30,000	\$0
Outsource Maintenance					
Total	\$413,659	\$399,359	\$393,705	\$417,414	(\$18,055)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

				2020 - 2021		2021 - 2022	
Public Works- Fleet Maintenance				Estimate (\$)		Approved (\$)	
10-4251-1701				\$	114,948	\$	119,808
Salaries							
10-4251-1702				\$	48,757	\$	51,238
Fringe							
10-4251-1703				\$	-	\$	2,000
Overtime							
10-4251-2803				\$	-	\$	994
Training							
Detail Description		Quantity	Unit	Amount			
Multiplex Class And Certifications		1.00	550.00	550.00			
F1 EVT Class And Certifications At E-One		1.00	550.00	350.00			
ASE Testing		1.00	94.00	94.00			
Travel & Conference				\$	-	\$	1,634
Detail Description		Quantity	Unit	Amount			
Hotel Training		1.00	625.00	625.00			
Hotel Training		1.00	550.00	550.00			
Per Diem		4.00	51.00	204.00			
Per Diem		5.00	51.00	255.00			
10-4251-2860				\$	12,000	\$	12,000
Contingency							
10-4251-3900				\$	1,000	\$	1,000
Operating Supplies							
10-4251-3915				\$	1,000	\$	1,000
Uniforms/PPE							

10-4251-4951			\$	20,000		\$	21,500
Equipment Maintenance							
Includes annual software maintenance costs for Cummins Insight and Mitchell on Demand diagnostic equipment							
10-4251-4953			\$	500		\$	-
Building Maintenance							
Moved to 10-4020-4019							
10-4251-5999			\$	-		\$	9,240
Capital							
Detail Description	Quantity	Unit	Amount				
Tire Balancer	1.00	9,240.00	9,240.00				
See Capital Worksheet							
10-4251-8000			\$	90,000		\$	90,000
Fleet Maintenance							
10-4251-8002			\$	12,000		\$	13,000
Fleet Lubricants							
Based off FY 20 21, budgeted separately							
10-4251-8003			\$	57,500		\$	57,500
Fleet Tires							
10-4251-8005			\$	-		\$	500
Fleet Radio Maintenance							
10-4251-8006			\$	5,500		\$	5,500
Shop Supplies							
10-4251-8555			\$	500		\$	500
Disposal Fee							
10-4251-8560			\$	30,000		\$	30,000
Outsource Maintenance							
This will likely decrease if new fire trucks are purchased							
Total			\$	393,705	\$	417,414	



CITY OF HANAHAN CAPITAL REQUEST WORKSHEET



Department: Public Works **Division:** Maintenance Shop

Equipment Description	Quantity	Unit Cost	Total Cost
Tire Balancer	1	9,239.37	9,239.37
			-
			-
			-
			-
			-
TOTAL			9,239.37

Justification:

The high-speed tire balancer is being requested so that the shop can more efficiently balance the many types of tires that the city vehicles use. The current balancer is not capable of balancing for high speed tires and often takes 3-4 attempts to get any tire to balance once mounted. The requested machine can balance a wide range of tires for all vehicles, up to 1-ton. The current machine is limited to light duty and car tires necessitating outsourcing when mounting the larger vehicle tires. The requested machine comes with a 4-year warranty. By procuring it, the shop will be better able to service the tires on city fleet vehicles as efficiently as possible.

City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Telecommunications
Account Number:	10-5001

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	5	5	5

Purpose:
Provides dispatching services for both police and fire departments.

Expenditure Summary:

	Actual	Budget	YTD 3/31/21	Estimated	Council
Item Expenditure	Expenditures	Expenditures	Expenditures	Expenditures	Approved
	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Personnel Services	312,383	357,082	279,163	367,439	386,012
Operating/Contingency	103,752	139,800	75,760	101,020	110,230
Capital Outlay	<u>3,591</u>	<u>378</u>	<u>52</u>	<u>378</u>	<u>0</u>
Total:	419,726	497,260	354,975	468,837	496,242

Highlighted Line Items:
No significant changes

FY 21/22 BUDGET: COMMUNICATIONS

	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
Account	Actual (\$)	Budget (\$)	Estimate	Recommended	Budget Changes
10-5001-1701	\$205,326	\$247,255	\$242,107	\$261,762	(\$14,507)
Salaries					
10-5001-1702	\$85,772	\$95,327	\$99,716	\$106,750	(\$11,423)
Fringe					
10-5001-1703	\$13,028	\$7,000	\$15,595	\$7,500	(\$500)
Overtime					
10-5001-1704	\$8,257	\$7,500	\$10,021	\$10,000	(\$2,500)
Holiday Pay					
10-5001-2800	\$99,618	\$130,000	\$98,420	\$105,580	\$24,420
E-911 Telephone Service					
10-5001-2801	\$2,423	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-5001-2803	\$500	\$1,550	\$100	\$900	\$650
Training					
10-5001-2810	\$468	\$250	\$0	\$250	\$0
Travel & Conference					
10-5001-3900	\$743	\$7,500	\$2,500	\$2,500	\$5,000
Operating Supplies					
10-5001-3915	\$0	\$500	\$100	\$1,000	(\$500)
Uniforms					
10-5001-5999	\$3,591	\$378	\$378	\$0	\$378
Capital					
Total	\$419,726	\$497,260	\$468,837	\$496,242	\$1,018

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022	
Telecommunications	Estimate (\$)	Approved (\$)	
10-5001-1701	\$ 242,107	\$ 261,762	
Salaries			
10-5001-1702	\$ 99,716	\$ 106,750	
Fringe			
10-5001-1703	\$ 15,595	\$ 7,500	
Overtime			
10-5001-1704	\$ 10,021	\$ 10,000	
Holiday Pay			
10-5001-2800	\$ 98,420	\$ 105,580	
E-911 Telephone Service			
Detail	Quantity	Unit	Amount
Nicholson Business	1.00	8,500.00	8,500.00
Berkeley County GIS	1.00	10,500.00	10,500.00
A T&T Viper	12.00	6,500.00	78,000.00
Carolina Recording	1.00	6,780.00	6,780.00
Voiance	12.00	50.00	600.00
S C C J A	4.00	300.00	1,200.00
Includes A T&T, NBS, GIS, Carolina Recording & Voiance. Most of which is recoverable in part from the state.			
10-5001-2803	\$ 100	\$ 900	
Training			
Telecommunications Officers must complete SCCJA training within 1 year of employment. The class (currently) is \$300 per class.			
10-5001-2810		\$ 250	
Travel & Conference			
10-5001-3900	\$ 2,500	\$ 2,500	
Operating Supplies			
Move \$5,000 to IT Hardware in Non Dept'I			

10-5001-3915	\$	-	\$	1,000
Uniforms				
This budget will allow for each person to have 3 new uniform shirts				
10-5001-5999	\$	378	\$	-
Capital				
Total	\$	468,837	\$	496,242

City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Police- Victim's Advocate
Account Number:	10-6004

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	0	0	0

Purpose:
The Victim's Assistance position provides services to victims of crime and serves as their advocate.

Expenditure Summary:

	Actual Expenditures FY 19-20	Budget FY 20-21	YTD 3/31/21 Expenditures FY 20-21	Estimated Expenditures FY 20-21	Council Approved FY 21-22
Item Expenditure					
Personnel Services	11,316	30,890	6,942	8,636	30,890
Operating/Contingency	3,284	2,975	142	1,240	2,250
Fleet	106	600	0	0	150
Capital Outlay	0	0	0	0	0
Total:	14,705	34,465	7,084	9,876	33,290

Highlighted Line Items:
No significant changes

FY 21/22 BUDGET: POLICE VICTIMS ADVOCATE

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-6004-1701	\$9,186	\$24,869	\$7,034	\$24,869	\$0
Salaries					
10-6004-1702	\$2,130	\$6,021	\$1,602	\$6,021	\$0
Fringe					
10-6004-2801	\$911	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-6004-2802	\$1,000	\$1,000	\$1,000	\$1,000	\$0
Audit Expense					
10-6004-2803	\$285	\$325	\$0	\$325	\$0
Training					
10-6004-2810	\$365	\$650	\$0	\$650	\$0
Travel & Conference					
10-6004-3900	\$722	\$200	\$190	\$200	\$0
Operating Supplies					
10-6004-3915	\$0	\$0	\$50	\$75	(\$75)
Uniforms					
10-6004-8001	\$106	\$600	\$0	\$150	\$450
Fleet Fuel					
Total	\$14,705	\$34,465	\$9,876	\$33,290	\$1,175

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET- 2021-2022

	2020 - 2021	2021 - 2022
Police Victim's Advocate	Estimate (\$)	Approved (\$)
10-6004-1701	\$ 7,034	\$ 24,869
Salaries		
10-6004-1702	\$ 1,602	\$ 6,021
Fringe		
10-6004-2802	\$ 1,000	\$ 1,000
Audit Expense		
10-6004-2803	\$ -	\$ 325
Training		
10-6004-2810	\$ -	\$ 650
Travel & Conference		
10-6004-3900	\$ 190	\$ 200
Operating Supplies		
10-6004-3915	\$ 50	\$ 75
Uniforms		
10-6004-8001	\$ -	\$ 150
Fleet Fuel		
Decrease is due to V/A not having an assigned vehicle. V/A uses a general fleet vehicle when needed.		
Total	\$ 9,876	\$ 33,290

Fund:	General
Department:	Police Administration
Account Number:	10-6005

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	3	4	4

Purpose:
The mission of the Police Department is to protect and preserve life and property; to understand and serve the needs of the City's neighborhoods, and to improve the quality of life by maintaining order, recognizing and resolving community problems, and apprehending criminals. Provides administrative services for the Police Department.

Expenditure Summary:

	Actual	Budget	YTD 3/31/21	Estimated	Council
Item Expenditure	Expenditures	Expenditures	Expenditures	Expenditures	Approved
	FY 19-20	FY 20-21	FY 20-21	FY 20-21	FY 21-22
Personnel Services	264,139	358,017	218,683	314,247	374,490
Operating/Contingency	136,020	114,950	47,755	72,458	115,545
Fleet	12,102	10,000	5,598	6,975	10,000
Capital Outlay	0	0	0	0	0
Total:	412,261	482,967	272,036	393,680	500,035

Highlighted Line Items:
No significant changes

FY 21/22 BUDGET: POLICE ADMINISTRATION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-6005-1701	\$188,531	\$257,796	\$228,167	\$263,204	(\$5,408)
Salaries					
10-6005-1702	\$75,255	\$100,222	\$86,080	\$111,286	(\$11,064)
Fringe					
10-6005-1703	\$354	\$0	\$0	\$0	\$0
Overtime					
10-6005-2800	\$604	\$800	\$500	\$800	\$0
Postage					
10-6005-2801	\$9,722	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-6005-2803	\$1,605	\$0	\$0	\$1,745	(\$1,745)
Training					
10-6005-2804	\$1,146	\$1,500	\$1,090	\$1,100	\$400
Dues & Subscriptions					
10-6005-2805	\$48	\$100	\$0	\$0	\$100
Public Notices/Advt.					
10-6005-2810	\$3,528	\$0	\$0	\$3,200	(\$3,200)
Travel & Conference					
10-6005-2819	\$0	\$50	\$0	\$0	\$50
Publications					
10-6005-2821	\$5,438	\$6,000	\$7,700	\$8,000	(\$2,000)
Professional Fees					
10-6005-2832	\$20,153	\$23,000	\$21,000	\$23,000	\$0
Electricity & Gas					
10-6005-2833	\$2,948	\$3,500	\$2,300	\$3,000	\$500
Water & Sewer					

FY 21/22 BUDGET: POLICE ADMINISTRATION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-6005-3900	\$1,545	\$2,000	\$1,800	\$2,000	\$0
Operating Supplies					
10-6005-3901	\$7,890	\$8,000	\$7,000	\$8,000	\$0
Ammunition					
10-6005-3903	\$7,618	\$1,000	\$1,000	\$500	\$500
Explorer Cadet Program					
10-6005-3904	\$3,737	\$5,000	\$3,000	\$4,000	\$1,000
Youth Service Division					
10-6005-3915	\$947	\$1,500	\$1,600	\$1,000	\$500
Uniforms					
10-6005-4952	\$6,780	\$10,000	\$8,500	\$10,000	\$0
Office Equipment Maint					
10-6005-4953	\$1,893	\$5,000	\$3,500	\$0	\$5,000
Building Maintenance					
10-6005-4954	\$39,165	\$40,500	\$1,000	\$40,500	\$0
Radio Maintenance					
10-6005-5991	\$15,551	\$0	\$3,800	\$0	\$0
Special Police Expense					
10-6005-6000	\$5,700	\$7,000	\$8,668	\$8,700	(\$1,700)
Grants					
10-6005-8001	\$12,102	\$10,000	\$6,975	\$10,000	\$0
Fleet Fuel Gf					
Total	\$412,260	\$482,968	\$393,680	\$500,034	(\$17,066)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Police Administration	Estimate (\$)	Approved (\$)
10-6005-1701	\$ 228,167	\$ 263,204
Salaries		
10-6005-1702	\$ 86,080	\$ 111,286
Fringe		
10-6005-2800	\$ 500	\$ 800
Postage		
10-6005-2803	\$ -	\$ 1,745
Training		
Detail	Amount (\$)	
Fbi National Academy State Conference	150.00	
State Chiefs Conference	200.00	
Fbi-Leeda Executive Management	695.00	
Evidence Management	500.00	
State Training Officers Conference	200.00	
10-6005-2804		
Dues & Subscriptions	\$ 1,090	\$ 1,100
Detail	Amount (\$)	
Sc Police Chiefs	200.00	
International Assoc. Of Chiefs Of Police	300.00	
Fbi-Leeda	100.00	
Misc Dues	500.00	
10-6005-2810		\$ 3,200
Travel & Conference		
Detail	Amount (\$)	
Sc Fbi National Academy State Conferenc	550.00	
Sc Chief'S Conference	550.00	

Fbi-Leeda Training	500.00
Training Officers Conference	550.00
Evidence Management Training	550.00
Misc. Out Of Area Training	500.00

10-6005-2821	\$	7,700	\$	8,000
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Professional Fees

Drug screen testing, academy physicals and psychological exams that are required by the agency and the academy. The cost is more expensive than the current tests, but it is ore in depth and further ensures the agency is hiring a suitable candidate. If the agency hires an uncertified officer, it is partially reimbursed.

10-6005-2832	\$	21,000	\$	23,000
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Electricity & Gas

10-6005-2833	\$	2,300	\$	3,000
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Water & Sewer

10-6005-3900	\$	1,800	\$	2,000
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Operating Supplies

10-6005-3901	\$	7,000	\$	8,000
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Ammunition

10-6005-3903	\$	1,000	\$	500
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Explorer Cadet Program

Explorers is being reduced from \$1000.00 to \$500.00 since the program is now a joint venture between the FD and PD and is being run as a Public Safety Explorer Post allowing participants to engage in police and fire activities.

10-6005-3904	\$	3,000	\$	4,000
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Youth Service Division

Reducing Youth Services from \$5000.00 to \$4000.00 due to doing more youth engagements with the FD and the ability to obtain donations from community stakeholders.

10-6005-3915	\$	1,600	\$	1,000
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Uniforms

10-6005-4952	\$	8,500	\$	10,000
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Office Equipment Maint

10-6005-4953	\$	3,500	\$	-
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Building Maintenance

Moved to 10-4020-4019

10-6005-4954	\$	1,000	\$	40,500
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Radio Maintenance

To pay ourselves back for the purchase of new radios for Fire and Police in FY 20/21.

10-6005-5991	\$	3,800	\$	-
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Special Police Expense

10-6005-6000	\$	8,668	\$	8,700
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Grants

Body Armor Grant, potential for 100% reimbursement through two granting agencies, based on funding.

10-6005-8001	\$	6,975	\$	10,000
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Fleet Fuel Gf

Total	\$	393,680	\$	500,035
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City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Police- Patrol
Account Number:	10-6006

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	24	25	28

Purpose:
Provides law enforcement service to members of the community.

Expenditure Summary:

Item Expenditure	Actual Expenditures FY 19-20	Budget FY 20-21	YTD 3/31/2021 Expenditures FY 20-21	Estimated Expenditures FY 20-21	Council Approved FY 21-22
Personnel Services	1,522,873	1,737,138	1,052,057	1,396,875	1,948,117
Operating/Contingency	45,696	27,000	11,626	23,963	34,476
Fleet	87,560	80,000	35,577	66,000	86,000
Capital Outlay	36,278	12,205	11,123	12,010	36,550
Total:	1,692,407	1,856,343	1,110,383	1,498,848	2,105,143

Highlighted Line Items:
Requesting 3 new police officer positions

FY 21/22 BUDGET: POLICE PATROL

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-6006-1701	\$921,652	\$1,087,290	\$882,875	\$1,229,494	(\$142,204)
Salaries					
10-6006-1702	\$454,550	\$518,648	\$398,550	\$590,324	(\$71,676)
Fringe					
10-6006-1703	\$89,448	\$55,000	\$58,000	\$64,800	(\$9,800)
Overtime					
10-6006-1704	\$35,335	\$40,000	\$38,000	\$45,000	(\$5,000)
Holiday Pay					
10-6006-1708	\$16,745	\$25,000	\$15,000	\$10,000	\$15,000
Bcsd Overtime Expense					
10-6006-1709	\$4,105	\$0	\$0	\$0	\$0
K-9 Home Care					
10-6006-1710	\$1,039	\$5,000	\$450	\$3,500	\$1,500
Pso Overtime Pay					
10-6006-1711	\$0	\$6,200	\$4,000	\$5,000	\$1,200
Fto Pay					
10-6006-2801	\$15,883	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-6006-2803	\$3,715	\$0	\$0	\$5,975	(\$5,975)
Training					
10-6006-2810	\$1,742	\$0	\$0	\$3,500	(\$3,500)
Travel & Conference					
10-6006-3900	\$7,506	\$8,000	\$7,000	\$8,000	\$0
Operating Supplies					
10-6006-3915	\$12,210	\$17,000	\$15,000	\$15,000	\$2,000
Uniforms					

FY 21/22 BUDGET: POLICE PATROL

	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
Account	Actual (\$)	Budget (\$)	Estimate	Approved	Budget Changes
10-6006-3916	\$4,640	\$2,000	\$1,963	\$2,000	\$0
Cameras & Radar					
10-6006-5999	\$36,278	\$12,205	\$12,010	\$36,550	(\$24,345)
Capital					
10-6006-8001	\$87,560	\$80,000	\$66,000	\$86,000	(\$6,000)
Fleet Fuel Gf					
Total	\$1,692,408	\$1,856,343	\$1,498,848	\$2,105,143	(\$248,800)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

		2020 - 2021	2021 - 2022
Police Patrol		Estimate (\$)	Approved (\$)
10-6006-1701		\$ 882,875	\$ 1,228,208
Salaries			
Added three additional officers (2 patrol/1 SRO)			
10-6006-1702		\$ 398,550	\$ 596,610
Fringe			
Added three additional officers (2 patrol/1 SRO)			
10-6006-1703		\$ 58,000	\$ 64,800
Overtime			
Detail Description	Amount		
Additional Officers	7,800		
Fall Festival And Christmas Parade Overtime	11,400.00		
Regular Patrol Overtime	45,600.00		
10-6006-1704		\$ 38,000	\$ 40,000
Holiday Pay			
10-6006-1708		\$ 15,000	\$ 10,000
BCSD Overtime Expense			
Only 50% of budgeted amount was used during current fiscal year due to COVID. It is expected we will resume normal HS OT amounts during the next fiscal year. The overtime spent for school events is reimbursed by the district.			
10-6006-1710		\$ 450	\$ 3,500
PSO Overtime Pay			
Public Safety Officer additional pay			
10-6006-1711		\$ 4,000	\$ 5,000
FTO Pay			
Field Training Officer pay			
10-6006-2803		\$ -	\$ 5,975
Training			

Detail Description	Amount			
FBI Command College X2	1,390.00			
FBI LEEDA Supervision Training X 3	1,785.00			
Misc. Officer Training In Various Topics	2,800.00			
Travel & Conference		\$	-	\$ 3,500
Detail Description	Amount			
FBI Command College For Two Supervisors	1,450.00			
FBI LEEDA Supervision Class For Three Supervisors	1,650.00			
Misc. Out Of Area Training	400.00			
10-6006-3900		\$	7,000	\$ 8,000
Operating Supplies				
10-6006-3915		\$	15,000	\$ 15,000
Uniforms				
10-6006-3916		\$	1,963	\$ 2,000
Cameras & Radar				
Radar calibration testing & repair				
10-6006-5999		\$	12,010	\$ 36,550
Capital				
Detail Description	Quantity	Unit	Amount (\$)	
Cid Cameras	1.00	1,500.00	1,500.00	
Pedestrian Button For Crosswalk On Foster Creek Rd	1.00	7,000.00	7,000.00	
Traffic Calming Speed Tables	1.00	20,000.00	20,000.00	
New Personnel Equipment, See Worksheet	1.00	6,600.00	6,600.00	
Admin Desktops	2.00	725.00	1,450.00	
See Capital Worksheet				
10-6006-8001		\$	66,000	\$ 86,000
Fleet Fuel GF				
Total		\$	1,498,848	\$ 2,105,143



CITY OF HANAHAN CAPITAL REQUEST WORKSHEET



Department: Police Department **Division:** Patrol Division

Equipment Description	Quantity	Unit Cost	Total Cost
Admin Desktops	2	\$ 725.00	\$ 1,450.00
Traffic calming speed tables	6	\$ 3,333.33	\$ 19,999.98
Pedestrian Button	2	\$ 3,500.00	\$ 7,000.00
CID cameras	3	\$ 500.00	\$ 1,500.00
TAX (Included)			
TOTAL			\$ 29,949.98

Justification:

- 1 To replace aging computers
- 2 Traffic calming speed tables are engineered tables that are designed to slow traffic without harming vehicles. As our traffic volume has increased, there has been many calls and requests from the Otranto residents for some assistance. As the Railroad Extension is under construction, its completion will result in an increase in traffic volume of people cutting through. In order to help reduce the impact of this and to reduce the speeds of existing traffic, speed tables will be installed. These tables are made from recycled rubber material and are purpose built for each application. They bolt to the roadway and are movable should maintenance to the road be required. The requested traffic tables will be deployed in accordance with the SCDOT's policies on such devices.
- 3 Pedestrian crossing at the intersection of Foster Creek Road and Weavers Way/Crossbill Trail is frequently used for students at Bowen Elementary School. There have been near misses with pedestrians and many complaints from community members requesting something be done. The SCDOT does not install flashing yellow pedestrian crossing lights any more (as seen at HMS) but does authorize a city to put them in. The requested funds are for two solar-powered, LED flashing lights that are pedestrian actuated. This is so that they will not flash unless a pedestrian activates them. Studies have shown that lights of this nature are more effective with enhancing pedestrian safety. The funds requested is for the procurement, permitting and installation of two devices at this location.
- 4 Cameras for each Investigator to use while on scene

**City of Hanahan
FY 2021-2022
Annual Budget**

Fund:	General
Department:	Police - Records
Account Number:	10-6007

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	2	2	2

Purpose:	Maintains the Police Department's records functions while providing customer service to citizens & those requesting copies of records.
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Expenditure Summary:

<u>Item Expenditure</u>	<u>Actual Expenditures FY 19-20</u>	<u>Budget FY 20-21</u>	<u>YTD 3/31/2021 Expenditures FY 20-21</u>	<u>Estimated Expenditures FY 20-21</u>	<u>Council Approved FY 21-22</u>
Personnel Services	97,949	101,102	71,424	96,573	99,926
Operating/Contingency	44,123	53,100	15,149	48,275	45,591
Capital Outlay	0	35,000	35,000	35,000	62,000
Total:	142,072	189,202	121,574	179,848	207,517

Highlighted Line Items:	No significant changes
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FY 21/22 BUDGET: POLICE RECORDS

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-6007-1701	\$68,302	\$70,123	\$67,995	\$69,004	\$1,119
Salaries					
10-6007-1702	\$29,601	\$29,979	\$28,278	\$29,722	\$257
Fringe					
10-6007-1703	\$46	\$1,000	\$300	\$1,200	(\$200)
Overtime					
10-6007-2801	\$6,294	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-6007-2803	\$0	\$400	\$200	\$400	\$0
Training					
10-6007-2810	\$102	\$450	\$400	\$450	\$0
Travel & Conference					
10-6007-2852	\$29,600	\$39,000	\$35,000	\$31,491	\$7,509
Svc & Maint Contracts					
10-6007-2853	\$0	\$4,500	\$4,500	\$4,500	\$0
Rms Software Maintenance					
10-6007-2856	\$4,300	\$4,300	\$4,300	\$4,300	\$0
C.T.I. Sled					
10-6007-3900	\$3,427	\$4,000	\$3,500	\$4,000	\$0
Operating Supplies					
10-6007-3911	\$254	\$300	\$275	\$300	\$0
Prisoner Meals					
10-6007-3915	\$146	\$150	\$100	\$150	\$0
Uniforms					
10-6007-5999	\$0	\$35,000	\$35,000	\$62,000	(\$27,000)
Capital					

FY 21/22 BUDGET: POLICE RECORDS

	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
Account	Actual (\$)	Budget (\$)	Estimate	Approved	Budget Changes
Total	\$142,072	\$189,202	\$179,848	\$207,517	(18,315)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET- 2021-2022

	2020 - 2021	2021 - 2022
Police Records	Estimate (\$)	Approved (\$)
10-6007-1701	67,995.00	69,004.00
Salaries		
10-6007-1702	28,278.00	29,722.00
Fringe		
10-6007-1703	300.00	1,200.00
Overtime		
10-6007-2803	200.00	400.00
Training		
10-6007-2810	400.00	450.00
Travel & Conference		
10-6007-2852	35,000.00	31,491.00
Svc & Maint Contracts		

Detail Description	Amount
General Maintenance	6,500.00
All Traffic Solutions (Radar Trailer)	1,500.00
ALPR Cell Connection (\$52 Per Station/Month/X4)	2,500.00
Investigative Database (TLO/Leads Online)	2,300.00
Erin Technologies (Evidence Room Pc)	750.00
NDIR (ALPR'S)	9,361.00
Kustom Signal (Stealth Stat)	300.00
Taser Purchase Agreement (Year 5 Of 5)	3,432.00
ATP (Dept. Range Membership)	1,470.00
Police One Academy (Online Training)	2,613.00
Adobe	765.00

Decrease for 2021/2022 is due to not having an L-3 Contract due to Watchguard

10-6007-2853	4,500.00	4,500.00
Rms Software Maintenance		

Lawtrak software annual maintenance

10-6007-2856	4,300.00	4,300.00
C.T.I. Sled		
10-6007-3900	3,500.00	4,000.00
Operating Supplies		
10-6007-3911	275.00	300.00
Prisoner Meals		
10-6007-3915	100.00	150.00
Uniforms		
10-6007-5999	35,000.00	62,000.00
Capital		
This is the amount for the first year payment to Watchguard for the purchase contract signed during the 2020/21 fiscal year for the new in-car/BWC contract. The agency has already requested reimbursement for the BWC portion of the project cost from the State, in the amount of \$122,000.00. Annual payment of \$62,000 for five years. Will apply any State payments to principal owed.		
Total	\$179,848.00	\$207,517.00



CITY OF HANAHAN CAPITAL REQUEST WORKSHEET



Department: Police Department Division: Records Division

Equipment Description	Quantity	Unit Cost	Total Cost
Camera System -Second installment	1	\$ 62,000.00	\$ 62,000.00
TAX (Included)			
TOTAL			\$ 62,000.00

Justification:

Annual payment on in-car/body camera system purchased in 2020

**City of Hanahan
FY 2021-2022
Annual Budget**

Fund:	General
Department:	Police - Investigations
Account Number:	10-6008

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	6	4	4

Purpose:
Provides the Police Department with investigative services.

Expenditure Summary:

<u>Item Expenditure</u>	<u>Actual Expenditures FY 19-20</u>	<u>Budget FY 20-21</u>	<u>YTD 3/31/2021 Expenditures FY 20-21</u>	<u>Estimated Expenditures FY 20-21</u>	<u>Council Approved FY 21-22</u>
Personnel Services	302,402	289,119	167,571	246,469	301,444
Operating/Contingency	7,561	8,500	4,644	7,200	11,200
Fleet	8,683	11,000	3,617	8,000	11,000
Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total:	318,646	308,619	175,832	261,669	323,644

Highlighted Line Items:
No significant changes

FY 21/22 BUDGET: POLICE INVESTIGATIONS

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-6008-1701	\$194,161	\$188,843	\$164,895	\$196,570	(\$7,727)
Salaries					
10-6008-1702	\$84,299	\$85,276	\$71,574	\$89,874	(\$4,598)
Fringe					
10-6008-1703	\$23,941	\$15,000	\$10,000	\$15,000	\$0
Overtime					
10-6008-2801	\$4,483	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-6008-2803	\$465	\$0	\$0	\$2,000	(\$2,000)
Training					
10-6008-2810	\$536	\$0	\$0	\$1,000	(\$1,000)
Travel & Conference					
10-6008-2854	\$650	\$1,300	\$200	\$1,200	\$100
Investigation Expense					
10-6008-3900	\$748	\$2,500	\$2,400	\$2,500	\$0
Operating Supplies					
10-6008-3915	\$678	\$1,200	\$600	\$1,000	\$200
Uniforms					
10-6008-3916	\$0	\$3,500	\$4,000	\$3,500	\$0
Djj And Extradition Expenses					
10-6008-8001	\$8,683	\$11,000	\$8,000	\$11,000	\$0
Fleet Fuel Gf					
Total	\$318,644	\$308,619	\$261,669	\$323,644	(15,025)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Police Investigations	Estimate (\$)	Approved (\$)
10-6008-1701	\$ 164,895	\$ 196,570
Salaries		
10-6008-1702	\$ 71,574	\$ 89,874
Fringe		
10-6008-1703	\$ 10,000	\$ 15,000
Overtime		
Detail Description	Amount (\$)	
Fall Festival And Christmas Parade	4,000.00	
Regular Investigations Overtime	11,000.00	
10-6008-2803	\$ -	\$ 2,000
Training		
Investigative training TBD		
10-6008-2810	\$ -	\$ 1,000
Travel & Conference		
10-6008-2854	\$ 200	\$ 1,200
Investigation Expense		
10-6008-3900	\$ 2,400	\$ 2,500
Operating Supplies		
10-6008-3915	\$ 600	\$ 1,000
Uniforms		
10-6008-3916	\$ 4,000	\$ 3,500
DJJ And Extradition Expenses		
The cost to lodge a juvenile arrestee at Dept of Juvenile Justice is \$50.00 per day. The cost to extradite a prisoner is very expensive and cost depends on several unknown factors.		

10-6008-8001	\$	8,000	\$	11,000
Fleet Fuel Gf				
Total	\$	261,669	\$	323,644

Fund:	General
Department:	Building & Codes- Animal Control
Account Number:	10-6009

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	0	0	0

Purpose:
Provides Animal Control services for the City.

Expenditure Summary:

	Actual	Budget	YTD 3/31/2021	Estimated	Council
	Expenditures		Expenditures	Expenditures	Approved
<u>Item Expenditure</u>	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Operating/Contingency	4,228	3,650	1,084	3,650	3,350
Fleet	4,923	3,200	1,947	3,200	3,200
Capital Outlay	0	0	0	0	0
Total:	9,151	6,850	3,030	6,850	6,550

<i>Highlighted Line Items:</i>
No significant changes

FY 21/22 BUDGET: ANIMAL CONTROL

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-6009-2801 It And Communications	\$2,070	\$0	\$0	\$0	\$0
10-6009-2803 Training	\$65	\$0	\$0	\$0	\$0
10-6009-2810 Travel & Conference	\$90	\$0	\$0	\$0	\$0
10-6009-3900 Operating Supplies	\$1,750	\$1,500	\$1,500	\$1,000	\$500
10-6009-3910 Pound Supplies	(\$127)	\$500	\$500	\$2,000	(\$1,500)
10-6009-3915 Uniforms	\$262	\$350	\$350	\$350	\$0
10-6009-4953 Building Maintenance	\$119	\$1,300	\$1,300	\$0	\$1,300
10-6009-8001 Fleet Fuel Gf	\$4,923	\$3,200	\$3,200	\$3,200	\$0
Total	\$9,152	\$6,850	\$6,850	\$6,550	\$300

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
B&C Animal Control	Estimate (\$)	Approved (\$)
10-6009-3900	\$ 1,500	\$ 1,000
Operating Supplies		
Need less office supplies, and more pound supplies		
10-6009-3910	\$ 500	\$ 2,000
Pound Supplies		
Increased need in pound supplies		
10-6009-3915	\$ 350	\$ 350
Uniforms		
10-6009-4953	\$ 1,300	\$ -
Building Maintenance		
Moved to 10-4020-4019		
10-6009-8001	\$ 3,200	\$ 3,200
Fleet Fuel Gf		
Total	\$ 6,850	\$ 6,550

City of Hanahan
FY 2021-2022
Annual Budget

Fund: General
Department: Buildings & Codes
Account Number: 10-6111

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	6	6	6

Purpose:
This department promotes health, safety, welfare and beautification by proactive enforcement of buildings and codes and city ordinances.

Expenditure Summary:

<u>Item Expenditure</u>	<u>Actual Expenditures FY 19-20</u>	<u>Budget FY 20-21</u>	<u>YTD 3/31/2021 Expenditures FY 20-21</u>	<u>Estimated Expenditures FY 20-21</u>	<u>Council Approved FY 21-22</u>
Personnel Services	393,648	402,620	287,774	394,379	408,159
Operating/Contingency	61,640	61,800	31,744	60,000	78,500
Fleet	6,230	6,000	2,704	6,000	582
Capital Outlay	904	6,227	4,219	6,227	6,000
Total:	462,423	476,648	326,441	466,606	493,241

Highlighted Line Items:

No significant changes

FY 21/22 BUDGET: BUILDING AND CODES

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-6111-1701	\$278,607	\$284,320	\$281,845	\$288,970	(\$4,650)
Salaries					
10-6111-1702	\$114,253	\$115,300	\$109,534	\$116,189	(\$889)
Fringe					
10-6111-1703	\$789	\$3,000	\$3,000	\$3,000	\$0
Overtime					
10-6111-2800	\$1,286	\$3,500	\$3,500	\$3,500	\$0
Postage					
10-6111-2801	\$11,630	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-6111-2803	\$36	\$0	\$0	\$1,100	(\$1,100)
Training					
10-6111-2804	\$676	\$1,000	\$1,000	\$1,000	\$0
Dues & Subscriptions					
10-6111-2805	\$977	\$2,000	\$2,000	\$2,500	(\$500)
Public Notices/Advt.					
10-6111-2810	\$247	\$0	\$0	\$2,000	(\$2,000)
Travel & Conference					
10-6111-2819	\$811	\$1,000	\$1,000	\$1,000	\$0
Publications					
10-6111-2821	\$7,683	\$9,000	\$13,000	\$25,000	(\$16,000)
Professional Fees					
10-6111-2823	\$3,256	\$7,900	\$7,900	\$7,900	\$0
Annual Maintenance					
10-6111-2825	\$10,733	\$4,000	\$4,000	\$4,000	\$0
Economic Development					

FY 21/22 BUDGET: BUILDING AND CODES

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-6111-2826	\$0	\$2,400	\$2,400	\$1,500	\$900
Food Truck Park Expenses					
10-6111-3900	\$2,799	\$4,500	\$4,500	\$4,500	\$0
Operating Supplies					
10-6111-3915	\$527	\$1,000	\$1,000	\$1,000	\$0
Uniform Clothing					
10-6111-3955	\$14,317	\$11,000	\$11,000	\$11,000	\$0
Building And Codes Bankcard Fees					
10-6111-4952	\$6,665	\$12,000	\$6,200	\$10,000	\$2,000
Office Equipment Maint					
10-6111-5999	\$904	\$6,227	\$6,227	\$582	\$5,645
Capital					
10-6111-6001	\$0	\$2,500	\$2,500	\$2,500	\$0
Cleanup Fund					
10-6111-8001	\$6,230	\$6,000	\$6,000	\$6,000	\$0
Fleet Fuel Gf					
Total	\$462,426	\$476,647	\$466,606	\$493,241	(16,594)

ANNUAL BUDGET ESTIMATE - EXPENDITURE
APPROVED BUDGET - 2021-2022

	2020 - 2021		2021 - 2022	
Building & Codes	Estimate (\$)		Approved (\$)	
10-6111-1701	\$	281,845	\$	288,970
Salaries				
10-6111-1702	\$	109,534	\$	116,189
Fringe				
10-6111-1703	\$	3,000	\$	3,000
Overtime				
10-6111-2800	\$	3,500	\$	3,500
Postage				
10-6111-2803	\$	-	\$	1,100
Training				
Detail Description	Quantity	Unit	Amount	
Building Official Continuing Education	1.00	700.00	700.00	
Business License Official Training	1.00	400.00	400.00	
This will cover the continuing education that is required to obtain and keep current for both a State License and ICC Certifications. As a CBO, ICC requires more credit hours. In addition, this will also cover training for the BLO with current accreditation in Business Licensing Certification (ABL), but also the pursuit of the Masters in Business Licensing Certificate (MBL) which is the next stage in the Licensing Accreditation Program through the MASC. This will cover required training for the Economic Developer, as well.				
10-6111-2804	\$	1,000	\$	1,000
Dues & Subscriptions				
Detail Description	Quantity	Unit	Amount	
BOASC, CCEA, ICC Memberships	1.00	500.00	500.00	
Planning Association Memberships	1.00	400.00	400.00	
BLOA Membership	1.00	100.00	100.00	
10-6111-2805	\$	2,000	\$	2,500
Public Notices/Advt.				

Detail Description	Quantity	Unit	Amount
Increase In Planning Commission Activity	1.00	1,500.00	1,500.00
Increase In Development For The DCC	1.00	400.00	400.00
Comprehensive Plan Update Advertising	1.00	600.00	600.00
10-6111-2810			\$ - \$ 2,000
Travel & Conference			
Detail Description	Quantity	Unit	Amount
Training Requirements For The Building Official	1.00	1,100.00	1,100.00
Training Requirements For Business License	1.00	700.00	700.00
Training For Planning/Econ Dev Director	1.00	200.00	200.00
10-6111-2819			\$ 1,000 \$ 1,000
Publications			
10-6111-2821			\$ 13,000 \$ 25,000
Professional Fees			
Increased third party inspection fees to accommodate the increased inspections			
10-6111-2823			\$ 7,900 \$ 7,900
Annual Maintenance			
10-6111-2825			\$ 4,000 \$ 4,000
Economic Development			
10-6111-2826			\$ 2,400 \$ 1,500
Food Truck Park Expenses			
10-6111-3900			\$ 4,500 \$ 4,500
Operating Supplies			
10-6111-3915			\$ 1,000 \$ 1,000
Uniform Clothing			
10-6111-3955			\$ 11,000 \$ 11,000
Building And Codes Bankcard Fees			
10-6111-4952			\$ 6,200 \$ 10,000
Office Equipment Maint			
10-6111-5999			\$ 6,227 \$ 582
Capital			

Detail Description	Quantity	Unit	Amount
Brother Pj773 Pocketjet 7 Thermal Printer	1.00	582.00	582.00
10-6111-6001			\$ 2,500
Cleanup Fund			\$ 2,500
10-6111-8001			\$ 6,000
Fleet Fuel Gf			\$ 6,000
Total			\$ 466,606
			\$ 493,241



CITY OF HANAHAN CAPITAL REQUEST WORKSHEET



Department: Building and Codes

Division: Building and Codes

Equipment Description		Quantity	Unit Cost	Total Cost
1	Transportable Wi-Fi printer for Codes Enforcement	1	538.89	\$ 538.89
				\$ -
TAX (Included)				\$ 43.11
TOTAL				\$ 582.00

Justification:

- 1 This will allow Codes Enforcement Officer to print from his iPad to the printer. This will allow notices to be printed on-site, in the car.
It will decrease the need for NCR Violation forms.

City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Fire - Administration
Account Number:	10-7012

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	2	2	2

Purpose:
The City of Hanahan Fire Department is dedicated to the citizens of the City by providing life saving and property protection services. Provides administrative services for the Fire Department.

Expenditure Summary:

<u>Item Expenditure</u>	<u>Actual Expenditures FY 19-20</u>	<u>Budget FY 20-21</u>	<u>YTD 3/31/2021 Expenditures FY 20-21</u>	<u>Estimated Expenditures FY 20-21</u>	<u>Council Approved FY 21-22</u>
Personnel Services	147,507	195,686	36,107	61,569	210,411
Operating/Contingency	50,258	51,309	10,101	47,215	46,119
Fleet	5,009	5,200	2,307	4,000	5,200
Capital Outlay	<u>29,816</u>	<u>20,090</u>	<u>20,068</u>	<u>20,068</u>	<u>0</u>
Total:	232,591	272,285	68,583	132,852	261,730

Highlighted Line Items:

No significant changes

FY 21/22 BUDGET: FIRE ADMINISTRATION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-7012-1701	\$98,371	\$134,127	\$34,000	\$149,880	(\$15,753)
Salaries					
10-7012-1702	\$49,136	\$61,559	\$27,569	\$60,532	\$1,027
Fringe					
10-7012-2800	\$649	\$1,000	\$432	\$1,000	\$0
Postage					
10-7012-2801	\$2,144	\$240	\$124	\$300	(\$60)
It Communications/Telephone					
10-7012-2803	\$2,203	\$0	\$0	\$1,300	(\$1,300)
Training					
10-7012-2804	\$14	\$400	\$150	\$400	\$0
Dues & Subscriptions					
10-7012-2810	\$4,826	\$0	\$0	\$2,700	(\$2,700)
Travel & Conference					
10-7012-2821	\$1,626	\$951	\$951	\$1,000	(\$49)
Profess Fees/Shots					
10-7012-2825	\$186	\$5,600	\$3,624	\$5,600	\$0
Licenses					
10-7012-3900	\$999	\$1,000	\$1,000	\$1,000	\$0
Operating Supplies					
10-7012-3915	\$553	\$1,000	\$1,000	\$1,000	\$0
Uniforms					
10-7012-4952	\$1,122	\$1,200	\$900	\$1,200	\$0
Office Equipment Maint					
10-7012-4953	\$5,784	\$9,300	\$8,416	\$0	\$9,300
Building Maintenance					

FY 21/22 BUDGET: FIRE ADMINISTRATION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-7012-4954	\$30,152	\$30,618	\$30,618	\$30,618	\$0
Radio Maintenance					
10-7012-5999	\$29,816	\$20,090	\$20,068	\$0	\$20,090
Capital					
10-7012-8001	\$5,009	\$5,200	\$4,000	\$5,200	\$0
Fleet Fuel Gf					
Total	\$232,590	\$272,285	\$132,852	\$261,730	\$10,555

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Fire Dept- Administration	Estimate (\$)	Approved (\$)
10-7012-1701	\$ 34,000	\$ 149,880
Salaries		
10-7012-1702	\$ 27,569	\$ 60,532
Fringe		
10-7012-2800	\$ 432	\$ 1,000
Postage		
10-7012-2801	\$ 124	\$ 300
IT Communications/Telephone		
10-7012-2803	\$ -	\$ 1,300
Training		
Detail Description	Amount	
FDIC	705.00	
Officer Courses Throughout The Year	595.00	
10-7012-2810	\$ 150	\$ 400
Dues & Subscriptions		
10-7012-2810	\$ -	\$ 2,700
Travel & Conference		
Detail Description	Amount	
FDIC Hotel	1,800.00	
SC EMS Symposium	200.00	
EMS Conference Hotel	700.00	
10-7012-2825	\$ 951	\$ 1,000
Profess Fees/Shots		
10-7012-2825	\$ 3,624	\$ 5,600

Licenses

10-7012-3900	\$	1,000	\$	1,000
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Operating Supplies

10-7012-3915	\$	1,000	\$	1,000
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Uniforms

10-7012-4952	\$	900	\$	1,200
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Office Equipment Maint

10-7012-4953	\$	8,416	\$	-
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Building Maintenance

Moved to 10-4020-4019

10-7012-4954	\$	30,618	\$	30,618
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Radio Maintenance

To pay ourselves back for the purchase of new radios for Fire and Police in FY 20/21.

10-7012-5999	\$	20,068	\$	-
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Capital

10-7012-8001

Fleet Fuel GF	\$	4,000	\$	5,200
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Total	\$	132,852	\$	261,730
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City of Hanahan
FY 2021-2022
Annual Budget

Fund: General
Department: Fire - Suppression
Account Number: 10-7013

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	29	29	30

Purpose:
Provide fire suppression and other emergency services for the City of Hanahan.

Expenditure Summary:

	Actual	Budget	YTD 3/31/2021	Estimated	Council
	Expenditures		Expenditures	Expenditures	Approved
<u>Item Expenditure</u>	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Personnel Services	1,586,027	1,724,067	1,176,205	1,586,275	1,835,570
Operating/Contingency	234,150	186,100	110,864	171,636	161,801
Fleet	44,194	45,000	24,298	40,000	48,500
Capital Outlay	<u>55,835</u>	<u>24,532</u>	<u>20,348</u>	<u>22,000</u>	<u>22,251</u>
Total:	1,920,206	1,979,699	1,331,715	1,819,911	2,068,122

Highlighted Line Items:
Moving two Paramedic positions to Fire EMS' budget, adding 3 new FF/EMT positions

FY 21/22 BUDGET: FIRE SUPPRESSION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-7013-1701	\$1,002,352	\$1,095,240	\$797,258	\$1,193,116	(\$97,876)
Salaries					
10-7013-1702	\$473,212	\$511,177	\$459,502	\$553,834	(\$43,316)
Fringe					
10-7013-1703	\$29,733	\$31,500	\$194,725	\$55,000	(\$23,500)
Overtime					
10-7013-1704	\$27,730	\$30,500	\$29,790	\$33,620	(\$2,460)
Holiday Pay					
10-7013-1708	\$53,000	\$55,650	\$105,000	\$0	\$55,650
Scheduled Ot					
10-7013-2801	\$26,246	\$2,200	\$2,200	\$0	\$2,200
It Communications/Telephone					
10-7013-2803	\$10,898	\$11,000	\$11,000	\$13,000	(\$2,000)
Training					
10-7013-2804	\$41	\$200	\$200	\$200	\$0
Dues & Subscriptions					
10-7013-2810	\$231	\$0	\$0	\$1,000	(\$1,000)
Travel & Conference					
10-7013-2819	\$125	\$400	\$443	\$400	\$0
Publications					
10-7013-2821	\$8,757	\$12,000	\$10,500	\$12,000	\$0
Professional Fees					
10-7013-2832	\$26,146	\$30,000	\$28,000	\$30,000	\$0
Electricity & Gas					
10-7013-2833	\$6,010	\$6,200	\$6,500	\$6,600	(\$400)
Water & Sewer					

FY 21/22 BUDGET: FIRE SUPPRESSION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-7013-2853 Software Maintenance	\$6,341	\$18,500	\$18,500	\$24,001	(\$5,501)
10-7013-3900 Operating Supplies	\$12,951	\$8,000	\$5,292	\$8,000	\$0
10-7013-3915 Uniforms	\$19,757	\$21,000	\$20,500	\$20,500	\$500
10-7013-3916 Protective Clothing	\$19,851	\$31,000	\$31,000	\$2,000	\$29,000
10-7013-3917 Protective Clothing Interest	\$1,305	\$2,000	\$2,000	\$5,000	(\$3,000)
10-7013-3918 Protective Clothing Principal	\$20,900	\$0	\$0	\$30,000	(\$30,000)
10-7013-4952 Office Equipment Maint	\$3,231	\$3,600	\$2,480	\$3,600	\$0
10-7013-4953 Building Maintenance	\$66,952	\$35,000	\$28,022	\$0	\$35,000
10-7013-5999 Capital	\$55,835	\$24,532	\$22,000	\$22,251	\$2,281
10-7013-6003 Fire Community Education	\$4,407	\$5,000	\$5,000	\$5,500	(\$500)
10-7013-8000 Fleet Maintenance	\$12,321	\$15,000	\$15,000	\$18,500	(\$3,500)
10-7013-8001 Fleet Fuel Gf	\$31,873	\$30,000	\$25,000	\$30,000	\$0
Total	\$1,920,205	\$1,979,699	\$1,819,911	\$2,068,122	(88,422)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET- 2021-2022

	2020 - 2021	2021 - 2022
Fire Department- Suppression	Estimate (\$)	Approved (\$)
10-7013-1701	\$ 797,258	\$ 1,193,116
Salaries		
Upgrade 6 positions and add 3 new FF/EMT		
10-7013-1702	\$ 459,502	\$ 553,834
Fringe		
10-7013-1703	\$ 194,725	\$ 55,000
Overtime		
10-7013-1704	\$ 29,790	\$ 33,620
Holiday Pay		
10-7013-1708	\$ 105,000	\$ -
Scheduled OT		
This amount will be factored into salaries moving forward		
10-7013-2801	\$ 2,200	\$ -
IT Communications/Telephone		
All costs moved to 10-4020-2801		
10-7013-2803	\$ 11,000	\$ 13,000
Training		
Training is based on available classes		
10-7013-2804	\$ 200	\$ 200
Dues & Subscriptions		
10-7013-2810	\$ -	\$ 1,000
Travel & Conference		
The FD always looks for local training first to eliminate travel		
10-7013-2819	\$ 443	\$ 400
Publications		
10-7013-2821	\$ 10,500	\$ 12,000

Professional Fees

10-7013-2832	\$	28,000	\$	30,000
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Electricity & Gas

10-7013-2833	\$	6,500	\$	6,600
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Water & Sewer

10-7013-2853	\$	18,500	\$	24,001
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Software Maintenance

Detail Description	Amount (\$)
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Fire ESO	5,723.29
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HDE For Ems	525.14
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Asset And Inventory Tracking	4,671.05
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Scheduling ESO	1,230.85
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Narbox	1,236.00
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Online Training	3,996.40
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EHR Ems Reporting	5,704.03
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Narbox Addition For ALS Unit At Station 2	914.00
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10-7013-3915	\$	5,292	\$	8,000
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Operating Supplies

10-7013-3915	\$	20,500	\$	20,500
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Uniforms

10-7013-3916	\$	31,000	\$	2,000
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Protective Clothing

For repairs and equipment as needed

10-7013-3917	\$	2,000	\$	5,000
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Protective Clothing Interest

Interest for Bunker Gear payment

10-7013-3918	\$	-	\$	30,000
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Protective Clothing Principal

Bunker gear lease program for 5 years

10-7013-4952	\$	2,480	\$	3,600
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Office Equipment Maint

10-7013-4953	\$	28,022	\$	-
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Building Maintenance

Moved to 10-4020-4019

10-7013-5999	\$	22,000	\$	22,251
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Capital

Detail Description	Quantity	Unit	Amount (\$)
Gas Replacement Cartridges	5.00	850.20	4,251.00
Test Gas	0.00	0.00	1,000.00
K 12 Replacement Saw	0.00	0.00	3,500.00
Bunkgear And Uniforms For New Ff Emts	0.00	0.00	13,500.00

10-7013-6003	\$	5,000	\$	5,500
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Fire Community Education

10-7013-8000	\$	15,000	\$	18,500
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Fleet Maintenance

Detail Description	Amount (\$)
Hydro Test Of SCBA Cylinders as Required	2,100.00
Qunatifit Calibration	1,000.00
Quarterly Compressor Testing 325*4	1,300.00
SCBA Flow Testing	3,000.00
Pump Testing 300 * 5	1,500.00
Aerial Ladder Test Annual Inspection	500.00
Annual Ladder Testing All Ladders With Heat Sensor	1,200.00
Equipment Maintenance	5,400.00
Annual Compressor Maintenance	1,100.00
Cardiac Monitor Service Plan Zoll	700.00
Zoll Vent Service Plan	700.00

10-7013-8000	\$	25,000	\$	30,000
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Fleet Fuel Gf

Total	\$	1,819,911	\$	2,068,122
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**CITY OF HANAHAN
CAPITAL REQUEST WORKSHEET**



Department: Fire Department

Division: Fire Suppression

	Equipment Description	Quantity	Unit Cost	Total Cost
1	5 Gas Meter Replacement Cartridges	1	4,251.00	\$ 4,251.00
2	K 12 Replacement Saw and Test Gas	1	4,500.00	\$ 4,500.00
				\$ -
				\$ -
				\$ -
				\$ -
TAX				
TOTAL				\$ 8,751.00

Justification:

- 1 5 gas meter replacement – these sensors have a finite lifespan, and go out throughout the year and will need to be replaced as needed to maintain our 5 gas meters for air monitoring.
- 2 The department fields 3 gas meters as part of our OSHA compliance and safe firefighting policy pertaining to air monitoring for hazardous environments. These monitors require monthly calibrations and go through sensor cartridges yearly. This ensures we can keep these monitors up and running throughout the year.

City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Fire - EMS
Account Number:	10-7014

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	4	4	6

Purpose: Provides emergency medical services for the City of Hanahan.

Expenditure Summary:

<u>Item Expenditure</u>	<u>Actual Expenditures FY 19-20</u>	<u>Budget FY 20-21</u>	<u>YTD 3/31/2021 Expenditures FY 20-21</u>	<u>Estimated Expenditures FY 20-21</u>	<u>Council Approved FY 21-22</u>
Personnel Services	291,063	351,253	144,191	195,995	433,786
Operating/Contingency	103,321	111,300	63,747	96,343	111,300
Capital Outlay	23,954	3,240	2,935	3,000	0
Total:	418,338	465,793	210,873	295,338	545,086

Highlighted Line Items: Moved two Paramedic positions from Fire Suppression to Fire EMS

FY 21/22 BUDGET: FIRE EMS

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-7014-1701	\$174,695	\$217,685	\$97,260	\$285,152	(\$67,467)
Salaries					
10-7014-1702	\$90,172	\$106,468	\$62,431	\$125,134	(\$18,666)
Fringe					
10-7014-1703	\$14,957	\$15,500	\$24,864	\$15,500	\$0
Overtime					
10-7014-1704	\$4,000	\$4,100	\$5,418	\$8,000	(\$3,900)
Holiday Pay					
10-7014-1708	\$7,239	\$7,500	\$6,022	\$0	\$7,500
Scheduled Ot					
10-7014-2800	\$0	\$100	\$100	\$100	\$0
Postage					
10-7014-2803	\$7,608	\$7,500	\$7,500	\$7,500	\$0
Training					
10-7014-2806	\$7,200	\$7,200	\$7,200	\$7,200	\$0
Medical Doctor					
10-7014-2822	\$13,371	\$25,000	\$25,000	\$25,000	\$0
Ems Billing Contract					
10-7014-2857	\$71,431	\$65,000	\$51,948	\$65,000	\$0
Ems Equipment & Supplies					
10-7014-3900	\$700	\$4,000	\$3,095	\$4,000	\$0
Operating Supplies					
10-7014-4952	\$467	\$1,000	\$0	\$1,000	\$0
Office Equipment Maintenance					
10-7014-5999	\$23,954	\$3,240	\$3,000	\$0	\$3,240
Capital					

FY 21/22 BUDGET: FIRE EMS

	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
Account	Actual (\$)	Budget (\$)	Estimate	Approved	Budget Changes
10-7014-6000	\$2,544	\$1,500	\$1,500	\$1,500	\$0
Berk Co Grant Match					
Total	\$418,338	\$465,793	\$295,338	\$545,086	(\$79,293)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Fire Department- EMS	Estimate (\$)	Approved (\$)
10-7014-1701	\$ 97,260	\$ 285,152
Salaries		
Moved 2 Paramedic slots from Fire Suppression to Fire EMS		
10-7014-1702	\$ 62,431	\$ 125,134
Fringe		
Moved 2 Paramedic slots from Fire Suppression to Fire EMS		
10-7014-1703	\$ 24,864	\$ 15,500
Overtime		
10-7014-1704	\$ 5,418	\$ 8,000
Holiday Pay		
10-7014-1708	\$ 6,022	\$ -
Scheduled OT		
This amount will be factored into salaries moving forward		
10-7014-2800	\$ 100	\$ 100
Postage		
10-7014-2803	\$ 7,500	\$ 7,500
Training		
10-7014-2806	\$ 7,200	\$ 7,200
Medical Doctor		
10-7014-2822	\$ 25,000	\$ 25,000
Ems Billing Contract		
10-7014-2857	\$ 51,948	\$ 65,000
Ems Equipment & Supplies		
10-7014-3900	\$ 3,095	\$ 4,000
Operating Supplies		

10-7014-4952	\$	-	\$	1,000
Office Equipment Maintenance				
10-7014-5999	\$	3,000	\$	-
Capital				
10-7014-6000	\$	1,500	\$	1,500
Berk Co Grant Match				
Total	\$	295,338	\$	545,086

City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Recreation and Parks - Administration
Account Number:	10-8015

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	2	2	3

Purpose:	The Department of Recreation and Parks offers a diverse array of programs, sports and activities for the young and young at heart. Our goal is to provide an outlet for recreational activities for all that are both educational and fun; where the benefits are endless. Provides administrative services for the department.
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Expenditure Summary:

<u>Item Expenditure</u>	<u>Actual Expenditures FY 19-20</u>	<u>Budget FY 20-21</u>	<u>YTD 3/31/2021 Expenditures FY 20-21</u>	<u>Estimated Expenditures FY 20-21</u>	<u>Council Approved FY 21-22</u>
Personnel Services	158,591	162,240	114,756	155,985	238,915
Operating/Contingency	88,113	149,576	89,757	114,657	106,400
Fleet	4,822	3,500	2,053	3,200	4,000
Capital Outlay	0	21,600	3,100	14,000	0
Total:	251,526	336,916	209,666	287,842	349,315

Highlighted Line Items:	Not receiving Recreation Grant in FY 21/22, reduced expenses and revenues, adding Asst. Recreation Director
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FY 21/22 BUDGET: RECREATION AND PARKS - ADMINISTRATION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-8015-1701	\$111,230	\$114,375	\$111,819	\$171,082	(\$56,707)
Salaries					
10-8015-1702	\$47,361	\$47,865	\$44,166	\$67,833	(\$19,968)
Fringe					
10-8015-2800	\$604	\$500	\$500	\$500	\$0
Postage					
10-8015-2801	\$8,250	\$8,000	\$0	\$0	\$8,000
It Communications/Telephone					
10-8015-2803	\$150	\$400	\$200	\$1,800	(\$1,400)
Training					
10-8015-2804	\$316	\$800	\$550	\$600	\$200
Dues & Subscriptions					
10-8015-2805	\$1,474	\$2,000	\$100	\$2,000	\$0
Publications & Advertisements					
10-8015-2810	\$1,642	\$0	\$0	\$2,000	(\$2,000)
Travel & Conference					
10-8015-2821	\$1,124	\$3,700	\$4,231	\$6,000	(\$2,300)
Professional Fees					
10-8015-2832	\$27,993	\$33,000	\$27,000	\$30,000	\$3,000
Electricity & Gas					
10-8015-2833	\$6,213	\$7,100	\$5,000	\$5,500	\$1,600
Water & Sewer					
10-8015-2860	\$837	\$1,000	\$600	\$1,000	\$0
Contingency					
10-8015-3900	\$1,123	\$2,000	\$1,500	\$2,000	\$0
Operating Supplies					

FY 21/22 BUDGET: RECREATION AND PARKS - ADMINISTRATION

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-8015-3901	\$19,615	\$35,000	\$22,000	\$35,000	\$0
Festival					
10-8015-3955	\$4,268	\$7,000	\$7,000	\$7,000	\$0
Rec Bankcard Fees					
10-8015-4952	\$8,073	\$9,000	\$6,000	\$6,000	\$3,000
Office Equipment Maintenance					
10-8015-4953	\$6,430	\$7,000	\$6,000	\$7,000	\$0
Building Maintenance					
10-8015-5999	\$0	\$21,600	\$14,000	\$0	\$21,600
Capital					
10-8015-8001	\$4,822	\$3,500	\$3,200	\$4,000	(\$500)
Fleet Fuel Gf					
Total	\$251,525	\$336,916	\$287,842	\$349,315	(\$12,399)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET- 2021-2022

	2020 - 2021	2021 - 2022
Rec and Parks- Administration	Estimate (\$)	Approved (\$)
10-8015-1701	\$ 111,819	\$ 171,082
Salaries		
Added new Asst. Recreation Director position		
10-8015-1702	\$ 44,166	\$ 67,833
Fringe		
10-8015-2800	\$ 500	\$ 500
Postage		
10-8015-2803	\$ 200	\$ 1,800
Training		
Detail Description	Amount (\$)	
Certified Parks & Recreation Professional Classes	300.00	
Berkeley Leadership	1,500.00	
10-8015-2805	\$ 550	\$ 600
Dues & Subscriptions		
SCRPA Membership Dues		
10-8015-2805	\$ 1,000	\$ 2,000
Publications & Advertisements		
Recreation and Parks annual events brochure		
10-8015-2810	\$ -	\$ 2,000
Travel & Conference		
Detail Description	Amount (\$)	
SCRPA Conference	700.00	
Athletic Programs Conference	500.00	
SC Recreation Trends Institute	400.00	
STMA (Turf Management Conference)	400.00	

10-8015-2821	\$	4,231	\$	6,000
Professional Fees				

Detail Description	Amount (\$)
Etrak Registration Software For Recreation	3,500.00
Fire Alarm Monitoring For Buildings	1,500.00
BMI (Music Industry License)	500.00
ASCAP Music License	500.00
E-trak moved from 10-8015-4952	

10-8015-2832	\$	27,000	\$	30,000
Electricity & Gas				

10-8015-2833	\$	5,000	\$	5,500
Water & Sewer				

10-8015-2860	\$	600	\$	1,000
Contingency				

10-8015-3900	\$	1,500	\$	2,000
Operating Supplies				

Office Supplies				
10-8015-3901	\$	22,000	\$	35,000
Festival				

Detail Description	Amount (\$)			
Red, White & Blue Festival	27,000.00			
Christmas Tree Lighting	2,000.00			
Spring Amphitheater Events	2,000.00			
Halloween Trunk Or Treat	2,000.00			
Movie In The Park	2,000.00			

10-8015-3955	\$	7,000	\$	7,000
Rec Bankcard Fees				

10-8015-4952	\$	6,000	\$	6,000
Office Equipment Maintenance				

Copier Lease, moved Etrak to Professional Fees 10-8015-2821				
10-8015-4953	\$	6,000	\$	7,000
Building Maintenance				

Detail Description	Amount (\$)			
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HVAC Inspections/Service/Repairs	5,000.00
Fire And Hood Inspections	1,000.00
Light Bulbs, Facility Repairs (Paint, Etc.)	1,000.00

10-8015-5999	\$	14,000	\$	-
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Capital

10-8015-6000	\$	33,076	\$	-
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Grants

10-8015-8001	\$	3,200	\$	4,000
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Fleet Fuel Gf

Total	\$	287,842	\$	349,315
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City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Recreation and Parks - Maintenance Division
Account Number:	10-8016

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	7	7	7

Purpose:
Responsible for maintenance of all City of Hanahan parks, recreation facilities and properties.

Expenditure Summary:

	Actual	Budget	YTD 3/31/2021	Estimated	Council
	Expenditures		Expenditures	Expenditures	Approved
<u>Item Expenditure</u>	<u>FY 19-20</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Personnel Services	386,633	431,212	276,502	377,932	419,271
Operating/Contingency	109,704	163,500	102,097	159,300	176,600
Fleet	10,620	10,200	2,453	9,100	9,500
Capital Outlay	<u>172,734</u>	<u>28,728</u>	<u>22,286</u>	<u>25,000</u>	<u>69,054</u>
Total:	679,692	633,640	403,338	571,332	674,425

Highlighted Line Items:
Moved part time athletics staff member to Athletics Division
Increased capital requests

FY 21/22 BUDGET: RECREATION AND PARKS - MAINTENANCE

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-8016-1701	\$254,185	\$288,620	\$253,921	\$275,488	\$13,132
Salaries					
10-8016-1702	\$130,356	\$136,092	\$122,511	\$139,283	(\$3,191)
Fringe					
10-8016-1703	\$2,092	\$6,500	\$1,500	\$4,500	\$2,000
Overtime					
10-8016-2801	\$1,652	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-8016-2803	\$102	\$0	\$0	\$1,000	(\$1,000)
Training					
10-8016-2821	\$824	\$1,000	\$500	\$52,000	(\$51,000)
Professional Fees					
10-8016-2832	\$27,024	\$35,000	\$30,000	\$35,000	\$0
Electricity & Gas					
10-8016-2833	\$3,362	\$3,500	\$4,200	\$5,000	(\$1,500)
Water & Sewer					
10-8016-3900	\$3,997	\$4,000	\$4,000	\$4,000	\$0
Operating Supplies					
10-8016-3915	\$2,688	\$3,000	\$3,100	\$4,600	(\$1,600)
Uniforms					
10-8016-4951	\$6,070	\$5,000	\$5,500	\$5,000	\$0
Equipment Maintenance					
10-8016-4955	\$63,984	\$112,000	\$112,000	\$70,000	\$42,000
Fields & Buildings Maint					
10-8016-5999	\$172,734	\$28,728	\$25,000	\$69,054	(\$40,326)
Capital					

FY 21/22 BUDGET: RECREATION AND PARKS - MAINTENANCE

	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
Account	Actual (\$)	Budget (\$)	Estimate	Approved	Budget Changes
10-8016-8001	\$10,620	\$10,200	\$9,100	\$9,500	\$700
Fleet Fuel Gf					
Total	\$679,690	\$633,640	\$571,332	\$674,425	(40,785)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Rec & Parks- Maintenance	Estimate (\$)	Approved (\$)
10-8016-1701	\$ 253,921	\$ 275,488
Salaries		
10-8016-1702	\$ 122,511	\$ 139,283
Fringe		
10-8016-1703	\$ 1,500	\$ 4,500
Overtime		
Detail Description	Amount (\$)	
Red, White And Blue Festival	1,500.00	
Christmas Lighting	500.00	
Athletic Tournaments	1,000.00	
Halloween Trunk Or Treat	500.00	
Spring Amphitheater Events	500.00	
Movie In The Park	500.00	
Overtime for Maintenance at special events and athletic tournaments		
10-8016-2803		\$ 1,000
Training		
Detail Description	Amount (\$)	
Chemical Spill Training	500.00	
Stma Training	500.00	
	\$ 500	\$ 52,000
Professional Fees		
Detail Description	Amount (\$)	
Pro Lake Management	5,000.00	
Yeamans Hall Landscaping	15,000.00	

Athletic Field Fertilization Contract32,000.00

Pond Maintenance Contract, Yeamans Hall Landscape Contract, Athletic field fertilization Formerly included in 10-8016-4955.

10-8016-2832\$30,000\$35,000

Electricity & Gas

10-8016-2833\$4,200\$5,000

Water & Sewer

10-8016-3900\$4,000\$4,000

Operating Supplies

Misc. supplies used in maintenance shop, minor cleaning chemicals for tractors, mowers and trucks, filters, shop supplies

10-8016-3915\$3,100\$4,600

Uniforms

Detail DescriptionAmount (\$)

Unifirst Contract3,000.00

Work Boots1,000.00

Safety Protective Equipment600.00

Unifirst Contract, employee work boots, PPE for each maintenance employee

10-8016-4951\$5,500\$5,000

Equipment Maintenance

Detail DescriptionAmount (\$)

Mower Blades2,500.00

Trimmer Line/Bump Heads1,000.00

Tractor Filters500.00

Chainsaw / Pole Saw Blades And Oil500.00

Mower Replacement Belts500.00

Blades, trimmer line, mower and tractor parts, chainsaw chains, 2 cycle oil

10-8016-4955\$112,000\$70,000

Fields & Buildings Maint

Detail DescriptionAmount (\$)

Athletic Field Paint1,500.00

Athletic Field Lighting Repairs4,000.00

Fire Ant Control2,500.00

Repairs to Park Equipment3,000.00

Playground Fall Surface	5,000.00
Sidewalk Safety Improvements and Maintenance	15,000.00
Building Upkeep, Press Boxes YH Gym	10,000.00
Rye Grass For Soccer Field and Amphitheater	5,000.00
Paper Products For All Facilities	6,000.00
Portable Toilets For Special Events and Spell Park	1,000.00
Pine Straw And Landscaping for Facilities	6,000.00
Facility Paint for Touch Up Areas	1,000.00
Top Dressing Sand For Athletic Fields	10,000.00
Move contracted work to line item 10-8016-2821	

10-8016-5999	\$	25,000	\$	69,054
Capital				

Detail Description	Amount (\$)
Pressure Washer	1,189.00
Street Side Lawn Maintenance Contract	37,000.00
Turf Tank Field Machine	11,500.00
Building Repairs -Shop, Breezeways At Field 1 &4	14,250.00
Tax	5,115.00

10-8016-5999	\$	9,100	\$	9,500
Fleet Fuel Gf				

Total	\$	571,332	\$	674,425
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CITY OF HANAHAN CAPITAL REQUEST WORKSHEET



Department Recreation and Parks

Division Maintenance Division

	Equipment Description	Quantity	Unit Cost	Total Cost
1	Pressure Washer	1	\$ 1,189.00	\$ 1,189.00
2	Turf Tank	1	\$ 11,500.00	\$ 11,500.00
3	Building Repairs	1	\$ 14,250.00	\$ 14,250.00
4	Street Side Lawn Maintenance	1	\$ 37,000.00	\$ 37,000.00
	TAX			\$ 5,115.00
	TOTAL			\$ 69,054.00

Justification:

- 1 Pressure washer needed for general cleaning at amphitheater, ball field bleachers, and other facilities
- 2 Turf Tank used to line baseball, softball, and soccer fields, creates time savings for maintenance to complete other assignments
- 3 Building repairs to maintenance shop to include hardy siding and replace damaged soffits, replace rotten damaged soffit around breeze ways of Fields 1 and 3
- 4 Street side cutting contract for Yeamans Hall Rd, Murray Dr and Railroad Avenue, will relieve current staff to complete other tasks and work on updated parks

City of Hanahan
FY 2021-2022
Annual Budget

Fund:	General
Department:	Recreation and Parks - Athletics and Programs
Account Number:	10-8017

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	3	3	3

Purpose:
Provides athletics programs and activities for the Citizens of Hanahan.

Expenditure Summary:

	Actual	Budget	YTD 3/31/2021	Estimated	Council
Item Expenditure	Expenditures	Expenditures	Expenditures	Expenditures	Approved
	FY 19-20	FY 20-21	FY 20-21	FY 20-21	FY 21-22
Personnel Services	243,250	271,874	170,465	241,616	294,813
Operating/Contingency	118,910	158,100	59,724	145,400	167,800
Capital Outlay	<u>3,293</u>	<u>3,262</u>	<u>2,303</u>	<u>2,657</u>	<u>32,119</u>
Total:	365,453	433,235	232,492	389,673	494,732

Highlighted Line Items:

Moved part time athletics staff member from Rec. Maintenance to Rec. Athletics
Increased capital requests

FY 21/22 BUDGET: RECREATION ATHLETICS AND PROGRAMS

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
10-8017-1701	\$177,642	\$202,540	\$177,340	\$221,928	(\$19,388)
Salaries					
10-8017-1702	\$64,486	\$67,334	\$63,976	\$71,685	(\$4,351)
Fringe					
10-8017-1703	\$1,122	\$2,000	\$300	\$1,200	\$800
Overtime					
10-8017-2801	\$605	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-8017-5983	\$27,762	\$30,000	\$30,000	\$32,000	(\$2,000)
Instructor Fees Expenses					
10-8017-5984	\$750	\$1,200	\$700	\$1,200	\$0
Awards - Adult					
10-8017-5985	\$0	\$300	\$300	\$300	\$0
Equipment - Adult					
10-8017-5987	\$0	\$600	\$600	\$600	\$0
Franchise/Tourn Fees - Adult					
10-8017-5988	\$6,097	\$25,000	\$14,000	\$25,000	\$0
Youth Camp					
10-8017-5993	\$325	\$500	\$500	\$500	\$0
Insurance (Sport)					
10-8017-5994	\$2,310	\$3,000	\$3,000	\$3,000	\$0
Awards - Youth					
10-8017-5995	\$34,805	\$42,500	\$42,500	\$45,000	(\$2,500)
Equipment - Youth					
10-8017-5996	\$43,857	\$51,000	\$51,000	\$56,000	(\$5,000)
Official Fees					

FY 21/22 BUDGET: RECREATION ATHLETICS AND PROGRAMS

	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
Account	Actual (\$)	Budget (\$)	Estimate	Approved	Budget Changes
10-8017-5997	\$285	\$1,000	\$800	\$1,200	(\$200)
Franchise/Tourn Fees - Youth					
10-8017-5998	\$2,113	\$3,000	\$2,000	\$3,000	\$0
Miscellaneous					
10-8017-5999	\$3,293	\$3,262	\$2,657	\$32,119	(\$28,857)
Capital					
Total	\$365,452	\$433,236	\$389,673	\$494,732	(61,496)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Rec & Parks- Athletics	Estimate (\$)	Approved (\$)
10-8017-1701	\$ 177,340	\$ 221,928
Salaries		
10-8017-1702	\$ 63,976	\$ 71,685
Fringe		
10-8017-1703	\$ 300	\$ 1,200
Overtime		
Detail Description	Amount	
Athletic Tournaments	600.00	
Festival & Events	600.00	
Hourly employees overtime for special events and tournaments		
10-8017-5983	\$ 30,000	\$ 32,000
Instructor Fees Expenses		
Summer Athletic Camp Instructors 70-30 split with the instructor and recreation department. Youth Coaches Safety and Training Clinics		
10-8017-5984	\$ 700	\$ 1,200
Awards - Adult		
10-8017-5985	\$ 300	\$ 300
Equipment - Adult		
10-8017-5987	\$ 600	\$ 600
Franchise/Tourn Fees - Adult		
League sanction fees for adult teams, recouped in the team entry fees paid to the recreation department		
10-8017-5988	\$ 14,000	\$ 25,000
Youth Camp		
Water Park Passes, Transportation, camp shirts, misc. supplies. Water Park passes fee is included in the registration fee. Transportation and other expenses covered in		
10-8017-5993	\$ 500	\$ 500
Insurance (Sport)		

Dixie Baseball and Softball tournament insurance			
10-8017-5994	\$	3,000	\$ 3,000
Awards - Youth			
Awards for youth athletic teams			
10-8017-5995	\$	42,500	\$ 45,000
Equipment - Youth			
Increase to cover price increase in uniforms, and the addition of basketball all-star teams. Anticipated continued growth in all athletic programs.			
10-8017-5996	\$	51,000	\$ 56,000
Official Fees			
All youth officials organizations have increased their rates over the past year. Also needed to cover the cost of new programs.			
10-8017-5997	\$	800	\$ 1,200
Franchise/Tourn Fees - Youth			
League fees for Dixie Softball and Baseball, entry fees for SCAP all star participation.			
10-8017-5998	\$	2,000	\$ 3,000
Miscellaneous			
10-8017-5999	\$	2,657	\$ 32,119
Capital			
Detail Description		Amount	
Basketball Goal Padding		1,879.00	
Resurface Otranto Tennis Court		30,240.00	
Total		\$ 389,673	\$ 494,732



CITY OF HANAHAN CAPITAL REQUEST WORKSHEET



Department: Recreation **Division:** Athletics and Programs

	Equipment Description	Quantity	Unit Cost	Total Cost
1	Resurface Otranto Tennis Court	1	\$ 28,000.00	\$ 28,000.00
2	Basketball Goal Padding	6	\$ 290.00	\$ 1,740.00
	Tax			\$ 2,379.20
	Freight			
	TOTAL			\$ 32,119.20

Justification:

- 1 Repair using Rite-Way product to prevent future cracking and resurface both courts
- 2 Replace worn padding around each basketball goal

City of Hanahan
FY 2021-2022
Annual Budget

Fund: General
Department: Recreation and Parks - Senior Center
Account Number: 10-8018

Full Time Employees:	FY 19-20	FY 20-21	FY 21-22
	1	1	1

Purpose:
Provides senior citizen programs/activities to the citizens of Hanahan.

Expenditure Summary:

<u>Item Expenditure</u>	<u>Actual Expenditures FY 19-20</u>	<u>Budget FY 20-21</u>	<u>YTD 3/31/2021 Expenditures FY 20-21</u>	<u>Estimated Expenditures FY 20-21</u>	<u>Council Approved FY 21-22</u>
Personnel Services	65,231	78,337	47,836	65,279	84,218
Operating/Contingency	27,446	37,000	11,164	21,730	37,000
Capital Outlay	12,263	-	-	-	3,996
Total:	104,940	115,337	59,000	87,009	125,214

Highlighted Line Items:
No significant changes

FY 21/22 BUDGET: RECREATION AND PARKS - SENIOR CENTER

	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
Account	Actual (\$)	Budget (\$)	Estimate	Approved	Budget Changes
10-8018-1701	\$47,200	\$57,922	\$48,050	\$58,769	(\$847)
Salaries					
10-8018-1702	\$18,032	\$20,414	\$17,229	\$25,449	(\$5,035)
Fringe					
10-8018-2801	\$521	\$0	\$0	\$0	\$0
It Communications/Telephone					
10-8018-2810	\$0	\$0	\$0	\$500	(\$500)
Travel & Conference					
10-8018-2832	\$6,375	\$9,000	\$6,000	\$8,000	\$1,000
Electricity & Gas					
10-8018-2833	\$364	\$400	\$730	\$900	(\$500)
Water & Sewer					
10-8018-3900	\$5,044	\$7,000	\$4,500	\$7,000	\$0
Operating Supplies					
10-8018-4952	\$2,821	\$3,600	\$3,500	\$3,600	\$0
Office Equipment Maintenance					
10-8018-4953	\$1,510	\$2,000	\$2,000	\$2,000	\$0
Building Maintenance					
10-8018-5100	\$10,811	\$15,000	\$5,000	\$15,000	\$0
Senior Event Expenses					
10-8018-5999	\$12,263	\$0	\$0	\$3,996	(\$3,996)
Capital					
Total	\$104,941	\$115,336	\$87,009	\$125,214	(9,878)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Rec & Parks- Senior Center	Estimate (\$)	Approved (\$)
10-8018-1701	\$ 48,050	\$ 58,769
Salaries		
10-8018-1702	\$ 17,229	\$ 25,449
Fringe		
10-8018-2810	\$ -	\$ 500
Travel & Conference		
10-8018-2832	\$ 6,000	\$ 8,000
Electricity & Gas		
10-8018-2833	\$ 730	\$ 900
Water & Sewer		
10-8018-3900	\$ 4,500	\$ 7,000
Operating Supplies		
10-8018-4952	\$ 3,500	\$ 3,600
Office Equipment Maintenance		
10-8018-4953	\$ 2,000	\$ 2,000
Building Maintenance		
Detail Description	Amount	
Fitness Equipment Repairs And Service	1,500.00	
Facility Repairs And HVAC Service	500.00	
General preventive maintenance to senior center		
10-8018-5100	\$ 5,000	\$ 15,000
Senior Event Expenses		
Detail Description	Amount	
Senior Beach Retreat	10,000.00	
Thanksgiving Luncheon	3,000.00	

Christmas Luncheon	800.00		
Lunch And Learn Events	800.00		
Spring Senior Special Events	400.00		
<hr/>			
10-8018-5999		\$ -	\$ 3,996
Capital			
Detail Description	Amount		
Ice Machine	2,500.00		
Admin Desktop Computer	1,200.00		
Tax	296.00		
<hr/>			
Total		\$ 87,009	\$ 125,214



CITY OF HANAHAN CAPITAL REQUEST WORKSHEET



Department: Recreation Division: Seniors

	Equipment Description	Quantity	Unit Cost	Total Cost
1	Ice Machine	1	\$ 2,500.00	\$ 2,500.00
2	Desktop Computer	1	\$ 1,200.00	\$ 1,200.00
	Tax			\$ 296.00
	Freight			
	TOTAL			\$ 3,996.00

Justification:

- 1 Replace ice machine in Senior Center
- 2 Replace computer for Senior Programs Coordinator

City of Hanahan
FY 2021-2022
Annual Budget

Fund: Capital Projects
Expense/Revenue: Expense
Account Number: 50-XXXX

Purpose:

Funding for impact fee projects/activities, 2021 GO Bond Park Projects/activities and all other capital projects.

Expenditure Summary:

<u>Item Expenditure</u>	<u>Actual Expenditures FY 19-20</u>	<u>Budget FY 20-21</u>	<u>3/31/2021 Expenditures FY 20-21</u>	<u>Estimated Expenditures FY 20-21</u>	<u>Council Approved FY 21-22</u>
Capital Outlay	\$2,369,799	\$1,012,837	\$2,116,959	\$1,516,032	\$10,720,548
Fleet Outlay	<u>\$252,877</u>	<u>\$419,193</u>	<u>\$840,828</u>	<u>\$863,507</u>	<u>\$787,812</u>
Total:	\$2,622,676	\$1,432,030	\$2,957,787	\$2,379,539	\$11,508,360

Highlighted Line Items:

Includes GO Bond Park Expenses (\$8,000,000)
Recommended to payoff 2011 GO Bond

CITY OF HANAHAN

CAPITAL FUND BUDGET 21-22

REVENUES AND EXPENDITURES

	HISTORY FY 18-19	HISTORY FY 19-20	BUDGET FY 20-21	BUDGET FY 21-22	INCREASES DECREASES
Revenues:					
Interest - Capital and Building Funds	\$70,033	\$52,055	\$45,000	\$20,350	(\$24,650)
Interest - Fleet Funds	\$16,913	\$9,140	\$9,000	\$1,500	(\$7,500)
Impact Fees	\$531,912	\$41,831	\$50,000	\$93,200	\$43,200
TIF Revenue	\$488,460	\$132,021	\$0	\$0	\$0
LOST Sales Tax Credit Capital	\$0	\$0	\$86,000	\$104,480	\$18,480
LOST Sales Tax Credit Fleet	\$0	\$0	\$293,000	\$355,958	\$62,958
Transfer from Fleet Fund	\$0	\$0	\$0	\$0	\$0
Transfer from Capital Projects	\$0	\$0	\$0	\$0	\$0
Transfer from Net Premium GO Bond Fund	\$0	\$0	\$0	\$1,412,292	\$1,412,292
Transfer from GO Bond Fund	\$0	\$0	\$0	\$7,681,000	\$7,681,000
Transfer from Building Fund	\$0	\$0	\$0	\$476,439	\$476,439
Transfer from General Fund (LGIP)	\$0	\$0	\$0	\$0	\$0
Advalorem Tax for Debt Service Millage	\$0	\$0	\$0	\$821,917	\$821,917
Capital Grant Revenue	\$0	\$106,301	\$620,000	\$538,100	(\$81,900)
Proceeds from Sale of Fixed Asset	\$464,657	\$25,000	\$60,000	\$60,000	\$0
BCSD Park Upgrade	\$0	\$0	\$319,000	\$319,000	\$0
TOTAL REVENUES	\$1,571,975	\$366,347	\$1,482,000	\$11,884,236	\$10,402,236

	HISTORY FY 18-19	HISTORY FY 19-20	BUDGET FY 20-21	BUDGET FY 21-22	INCREASES DECREASES
Expenditures:					
Contingency	\$162,221	\$1,185,717	\$0	\$0	\$0
Demolition / Beautification	\$0	\$0	\$0	\$20,000	(\$20,000)
Capital Grant Expense	\$283,701	\$269,025	\$664,000	\$125,000	\$539,000
2021 GO Bond annual payment	\$185,000	\$0	\$70,000	\$2,038,109	(\$1,968,109)
2011 GO Bond payoff	\$19,249	\$85,755	\$13,837	\$476,439	(\$462,602)
TIF Capital Expenditures	\$2,167,047	\$0	\$0	\$0	\$0
Capital Fleet Lease Exp	\$0	\$100,454	\$180,000	\$162,019	\$17,981
Capital Fleet Purchases	\$552,620	\$152,422	\$239,193	\$625,793	(\$386,600)
Capital Purchases / Improvements	\$16,055	\$829,302	\$265,000	\$8,061,000	(\$7,796,000)
TOTAL EXPENDITURES	\$3,385,893	\$2,622,676	\$1,432,030	\$11,508,360	(\$10,076,330)

CAPITAL FUND BUDGET HIGHLIGHTS

The Capital Fund Revenues, under the FY 2021-2021 Adopted Budget, includes:

Phase 3 of Tanner Trail grant project. Hanahan has paid its match in FY 19/20. The project is being administered by the BCD COG with unknown start / completion dates.

The GO Bond Parks projects funds are coming from the LGIP and First Citizen's GO Bond Funds (deposited in FY 20/21)

This is reflected as a transfer of funds in FY 21/22.

BCSD contributing to the upgrades of 53 Acre Playing Fields , their last and final payment of \$319,000 will come in FY 21/22.

Capital Improvement Expenses:

A new capital demolition / beautification line will be added to the budget. We will use incoming property tax relief capital funds to pay for these expenses.

It is estimated that \$8,000,000 of GO bond park project expenses will be paid in FY 21/22.

See attached Fleet Capital Request Worksheet for details of request.

ANNUAL BUDGET ESTIMATE - REVENUE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Capital - 50	Estimate (\$)	Approved (\$)
50-3509-0000	\$ 1,500	\$ 1,500
Interest Earned- Fleet Fund		
50-3510-0000	\$ 5,300	\$ 20,000
Interest Earned - Building Fund		
50-3511-0000	\$ 350	\$ 350
Interest Earned - Capital Project		
50-3512-0000	\$ 400	\$ -
Interest Earned - Go Bond Funds		
50-3513-0000	\$ 20	\$ -
Interest Earned- BB&T / Truist Bank		
50-3515-0000	\$ 96,500	\$ 104,480
Property Tax Relief Capital / Misc.		
Will pay for tractor and building demolition		
50-3516-0000	\$ 327,000	\$ 355,958
Property Tax Relief Fleet		
Will pay for PD new vehicles, Garbage and Fire Truck lease, and Fire Haz-Mat vehicle		
50-3530-0000	\$ 10,000	\$ 26,100
Impact Fees - Fire Protection		
50-3531-0000	\$ 5,000	\$ 2,500
Impact Fees - Street & Sanitation		
50-3532-0000	\$ 50,000	\$ 64,600
Impact Fees - Rec & Parks		
50-3533-0000	\$ -	\$ 538,100
Capital Grant Revenue		

Detail Description	Quantity	Unit	Amount (\$)		
Haz-Mat Fire Vehicle 90% Grant	1.00	413,100.00	413,100.00		
Tanner Trail Phase 3 Grant	1.00	125,000.00	125,000.00		
50-3590-0000			\$	167,921	\$ -
CDBG Grant Award					
50-3591-0000			\$	638,663	\$ -
BCSD Park Contribution					
Moved to 10.9000.3591					
50-3599-0000			\$	1,733,200	\$ 60,000
Proceeds Of Sale Of Fixed Assets					
Will go towards \$18,754 of capital fleet purchases (over Fleet LOST funds)					
Total			\$	3,035,854	\$ 1,173,588

FY 21/22 BUDGET: CAPITAL EXPENSES

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Approved	Budget Changes
50-4020-2860 Contingency	\$1,185,717	\$0	\$400,000	\$0	\$0
50-4020-2861 Demolition Beautification Project...	\$0	\$0	\$0	\$20,000	(\$20,000)
50-4020-5000 Capital Expenses	\$0	\$0	\$0	\$61,000	(\$61,000)
50-4020-6000 Capital Grant Expenses	\$269,025	\$664,000	\$232,195	\$125,000	\$539,000
50-4020-7001 Capital Fleet Purchase	\$0	\$239,193	\$564,973	\$625,793	(\$386,600)
50-4020-9613 G.O. Bond Principal	\$70,000	\$70,000	\$0	\$0	\$70,000
50-4020-9614 G.O. Bond Interest	\$15,755	\$13,837	\$0	\$0	\$13,837
50-4250-9611 Garbage Truck Principal	\$0	\$0	\$0	\$59,382	(\$59,382)
50-4250-9612 Garbage Truck Interest	\$0	\$0	\$0	\$4,590	(\$4,590)
50-7012-9611 Fire Truck Principal	\$85,996	\$0	\$189,571	\$95,320	(\$95,320)
50-7012-9612 Fire Truck Interest	\$14,458	\$0	\$3,487	\$2,727	(\$2,727)
50-8015-5999 Capital Improvements -Rec & Parks	\$829,302	\$265,000	\$656,213	\$0	\$265,000
50-9999-9990 To Balance	(\$14,524)	\$0	\$0	\$0	\$0
Total	\$2,455,729	\$1,432,030	\$1,495,702	\$993,812	\$438,218

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022	
Capital - 50	Estimate (\$)	Approved (\$)	
50-4020-2860	\$ 400,000	\$ -	
Contingency			
50-4020-2861	\$ -	\$ 20,000	
Demolition Beautification Project...			
New line item for demolition projects / will use LOST Capital Funds			
50-4020-5000	\$ -	\$ 61,000	
Capital Expenses			
Detail Description	Quantity	Unit Amount	Amount (\$)
Tractor For Pw / Rec And New Parks	1.00	61,000.00	61,000.00
50-4020-6000	\$ -	\$ 125,000	
Capital Grant Expenses			
Detail Description	Quantitv	Unit Amount	Amount (\$)
Third Phase Of Tanner Trail	0.00	0.00	125,000.00
50-4020-7001	\$ 564,973	\$ 625,793	
Capital Fleet Purchase			
Detail Description	Quantity	Unit Amount	Amount (\$)
Police Vehicles	0.00	0.00	166,793.00
Fire Haz-Mat Vehicle / Grant Reimb 90%	0.00	0.00	459,000.00
50-4250-9611	\$ -	\$ 59,382	
Garbaae Truck Principal			
50-4250-9612	\$ -	\$ 4,590	
Garbaae Truck Interest			
50-7012-9611	\$ 189,571	\$ 95,320	
Fire Truck Principal			

50-7012-9612	\$	3,487	\$	2,727
Fire Truck Interest				
<hr/>				
Total	\$	1,495,702	\$	993,812

ANNUAL BUDGET ESTIMATE - REVENUE

APPROVED BUDGET - 2021-2022

	2020 - 2021	2021 - 2022
Capital- 9000	Estimate (\$)	Approved (\$)
10-9000-3585	\$ -	\$ 9,569,731
Use Of Fund Balance		
Detail Description	Amount (\$)	
Use Of Go Bond Funds For Rec Projects	7,681,000.00	
Pay Off 2011 Go Bond, Callable 9/2021	476,439.00	
Use Of Debt Svc Fund For 2021 Go Bond Pmt	1,412,292.00	
10-9000-3591	\$ -	\$ 821,917
Advalorem Tax For Debt Millage		
10-9000-3591	\$ -	\$ 319,000
BCSD Park Contribution		
Moved from 50-3591-0000 / Last of 3 payments		
Total	\$ -	\$ 10,710,648

FY 21/22 BUDGET: 9000 ACCT EXPENSES

Account	FY 19/20 Actual (\$)	FY 20/21 Budget (\$)	FY 20/21 Estimate	FY 21/22 Recommended	Budget Changes
10-9000-5990 2011 Go Bond Principal	\$0	\$0	\$70,000	\$470,000	(\$470,000)
10-9000-5991 2011 Go Bond Interest	\$0	\$0	\$13,837	\$6,439	(\$6,439)
10-9000-5992 2021 Go Bond Principal	\$0	\$0	\$0	\$1,595,000	(\$1,595,000)
10-9000-5993 2021 Go Bond Interest	\$0	\$0	\$0	\$443,109	(\$443,109)
10-9000-5999 Go Bond Capital Expense	\$0	\$0	\$800,000	\$8,000,000	(\$8,000,000)
Total	\$0	\$0	\$883,837	\$10,514,548	(10,514,548)

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET- 2021-2022

	2020 - 2021		2021 - 2022	
CAPITAL - 9000	Estimate (\$)		Approved (\$)	
10-9000-5990	\$	70,000	\$	470,000
2011 GO Bond Principal				
If not paid off, annual payment is \$86,850				
10-9000-5991	\$	13,837	\$	6,439
2011 GO Bond Interest				
10-9000-5992			\$	1,595,000
2021 GO Bond Principal				
10-9000-5993			\$	443,109
2021 GO Bond Interest				
Detail Description	Quantity	Unit	Amount (\$)	
Due 9/2021	1.00	207,133.61	207,133.61	
Due 3/2022	1.00	235,975.00	235,975.00	
10-9000-5999	\$	800,000	\$	8,000,000
GO Bond Capital Expense				
Total	\$	883,837	\$	10,514,548

ANNUAL BUDGET ESTIMATE - EXPENDITURE

APPROVED BUDGET- 2021-2022

	2020 - 2021		2021 - 2022	
CAPITAL - 9000	Estimate (\$)		Approved (\$)	
10-9000-5990	\$	70,000	\$	470,000
2011 GO Bond Principal				
If not paid off, annual payment is \$86,850				
10-9000-5991	\$	13,837	\$	6,439
2011 GO Bond Interest				
10-9000-5992			\$	1,595,000
2021 GO Bond Principal				
10-9000-5993			\$	443,109
2021 GO Bond Interest				
Detail Description	Quantity	Unit	Amount (\$)	
Due 9/2021	1.00	207,133.61	207,133.61	
Due 3/2022	1.00	235,975.00	235,975.00	
10-9000-5999	\$	800,000	\$	8,000,000
GO Bond Capital Expense				
Total	\$	883,837	\$	10,514,548



**CITY OF HANAHAN
FLEET CAPITAL REQUEST WORKSHEET**



Department: Capital **Division:** Non-Departmental

This worksheet is for Fleet Capital only (vehicles). If you have any questions regarding capital vs non-capital please contact the Finance Director.

Equipment Description	Quantity	Unit Cost	Total Cost
Fire Suppression - Pumper Truck (lease payment 4)	1	\$ 98,047.00	\$ 98,047.00
Fire Haz-Mat Upfit	1	\$ 459,000.00	\$ 459,000.00
3 Police vehicles			\$ 166,793.00
2 Garbage Truck Lease payments (lease payment 1)	2	\$ 31,986.00	\$ 63,972.00
TAX			
TOTAL			\$ 787,812.00

Justification:

Annual payment for fire truck. Lease payment 4 / 5.

The fire department applied for the FEMA Assistance To Firefighters Grant. This grant requires a 10% grant match from the City for any funding. The City will upfit a current Fire Dept vehicle to meet all the needs for a prolonged hazardous materials call. It will be outfitted with SCBAs, hazardous materials response gear, and a command area. The City would only need to outlay \$45,900 if we are awarded the grant. As this is a competitive process we may not be awarded this funding. This upfit was designed and built for a response to a chlorine or ammonia leak at the Charleston Public Water Plant. It can also serve should any hazardous material incident occur on the roadway or railways within the City.

See Fleet Request breakdown for PD vehicles

Annual lease payment of 2 garbage trucks. Lease payment 1 / 5.



CITY OF HANAHAN

FLEET CAPITAL REQUEST WORKSHEET



Department POLICE DEPARTMENT

Division: PATROL/PD ADMIN

This worksheet is for Capital requests only. If you have any questions regarding capital vs non-capital please contact the Finance

Vehicle Description	Quantity	Unit Cost	Total Cost
2021 4X4 Crew cab Truck	1	\$ 34,000.00	\$ 34,000.00
2021 Ford Interceptor Utility Hybrid	2	\$ 35,850.00	\$ 71,700.00
Vehicle Graphics	2	\$ 739.91	\$ 1,479.82
Tri-County Upfitters (Patrol Upfit)	2	\$ 8,567.63	\$ 17,135.26
Tri-County Upfitters (Unmarked Truck Upfit)	1	\$ 5,805.69	\$ 5,805.69
Motorola Radio	3	\$ 7,137.04	\$ 21,411.12
Watchguard Camera System	2	\$ 5,130.00	\$ 10,260.00
Kustom Radar	2	\$ 1,750.13	\$ 3,500.26
Vehicle TAX (Included)	3	500	\$ 1,500.00
TOTAL			\$ 166,792.15

The department's fleet is experiencing frequent repairs to the existing fleet vehicles due to age, and expected wear and tear due to the nature of police vehicle operation. The two patrol vehicles will allow the agency to deadline older/unreliable vehicles and to allow older vehicles that will remain in the fleet to be utilized as spares.

We have selected a truck to be assigned to a Lt. due to it having a long life-span, durable, higher ride height allow maneuverability during flooding/weather events, etc.

The base price of the Ford Utility (Explorer) without a hybrid engine is 32,603.00 and the cost with the hybrid engine is \$35,850.00.

AMERICAN RESCUE ACT

DEPARTMENT OF THE TREASURY 31 CFR Part 35 RIN 1505-AC77
 Coronavirus State and Local Fiscal Recovery Funds
 AGENCY: Department of the Treasury

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. Section 9901 of ARPA amended Title VI of the Social Security Act (the Act) to add section 602, which establishes the Coronavirus State Fiscal Recovery Fund, and section 603, which establishes the Coronavirus Local Fiscal Recovery Fund (together, the Fiscal Recovery Funds). The Fiscal Recovery Funds are intended to provide support to State, local, and Tribal governments (together, recipients) in responding to the impact of COVID-19 and in their efforts to contain COVID-19 on their communities, residents, and businesses. The Fiscal Recovery Funds build on and expand the support provided to these governments over the last year, including through the Coronavirus Relief Fund (CRF). Pg. 5

State, local, and Tribal governments are encouraged to use payments from the Fiscal Recovery Funds to respond to the direct and immediate needs of the pandemic and its negative economic impacts Pg. 41

The purpose of the Fiscal Recovery Funds is to provide fiscal relief that will permit State, local, and Tribal governments to continue to respond to the COVID-19 public health emergency. Pg. 43

Response to the COVID-19 public health emergency - Mitigation & Prevention

1	Pierce ALS Rescue Pumper	1		\$ 1,500,500
2	Pierce Aerial ALS 107 foot ladder truck	1		\$ 1,271,965
3	Zoll vent	1		\$ 10,800
4	Zoll cardiac monitors	4	\$ 35,640	\$ 142,560
5	Zoll AEDs	37	\$ 1,512	\$ 55,944
6	Zoll service plan for monitors and vent	5	\$ 810	\$ 4,050
7	Lucas device	4	\$ 16,649	\$ 66,596
8	Lucas 4 year plan for all devices	1		\$ 21,835
9	Fire responder training for PD/ plus instructor at \$25/hr for 40 hours	1		\$ 2,575
10	Brush ATVs	3	\$ 37,950	\$ 113,850
11	Update Engine 2701 to ALS	1		\$ 57,240
12	Paramedics scholarships	9	\$ 6,000	\$ 54,000
13	Cradle points for vehicles	4	\$ 1,944	\$ 7,776
14	Tablets for digital Council Meetings	7	\$ 526	\$ 3,682
15	Washer and dryer - Senior Center	1		\$ 1,500
16	Laptops for PD to work remotely	13	\$ 4,860	\$ 63,180
17	Ultrasonic Air Purifiers for HVAC systems	12		\$ 27,448
18	B&C Renovation	1		\$ 86,242
19	Electric hand dryers	26	\$ 296	\$ 7,693
20	Electrical work for hand dryers and water heaters under sinks	1		\$ 2,500
21	Water heaters for sinks for all bathrooms	10	\$ 226	\$ 2,257
22	Bottle filling stations to replace water fountains	9	\$ 581	\$ 5,231
23	Alternative Staffing due to covid 3/2020-12/31/2020	1		\$ 44,370
24	COVID Administrative Manager 7/1/2021-7/1/2024 salary & fringe	3	\$ 95,000	\$ 285,000
25	Training for EMT Advanced	3	\$ 1,300	\$ 3,900

Negative impacts to revenue due to COVID

26	Revenue Losses 2020-current	1		\$ 804,400
27	Anticipated Revenue losses through December 2023			\$ 3,000,000

Premium Pay

28	Current City Employees	39	\$ 4,000	\$ 156,000
29	Current City Employees - emergency responders/Public Works	81	\$ 6,000	\$ 486,000
30	Premium pay fringe	1		\$ 166,892

Total \$ 8,455,986
 Awarded \$ 12,097,850

Remaining \$ 3,641,864



*City of Hanahan: the greatest
place to live, work and play*