



CITY OF HANAHAN

ZONING PERMIT APPLICATION

Building and Codes Department
1255 Yeamans Hall Road
Hanahan, SC 29410
(843)885-5045
www.CityofHanahan.com
lee.lawson@cityofhanahan.com

Applicant		Property Owner	
Name:		Name:	
Phone:		Phone:	
Mailing Address:		Mailing Address:	
E-mail:		E-mail:	
City Business License # (if applicable):			
Project Information			
Project Address:			
Project Location:			
Zoning District:		Acreage:	
Tax Map Number(s):			
Project Description:			
Minimum Requirements for Submittal			
<input type="checkbox"/> 1. Recorded deed and plat showing proof of property ownership.			
<input type="checkbox"/> 2. A completed and signed zoning permit application.			
<input type="checkbox"/> 3. An Application Review Fee as determined by the City of Hanahan Fee Schedule. Checks made payable to the City of Hanahan.			
Disclaimer: The City of Hanahan assumes no legal or financial liability to the applicant or any third party whatsoever by approving the plans associated with this permit.			
I hereby acknowledge by my signature below that the foregoing application is complete and accurate and that I am the owner of the subject property. As applicable, I authorize the subject property to be posted and inspected.			
Property Owner Signature:		Date:	
Applicant Signature:		Date:	
For Office Use			
Received by:		Date Received:	
Approved By:		Date Approved:	

CITY OF HANAHAN
ZONING PERMIT APPLICATION
PROCESS

The following is intended to provide Applicants with an understanding of the respective application process, procedures, and Zoning and Land Development Ordinance requirements for obtaining application approval in the City of Hanahan. While intended to explain the process, it is not intended to repeal, eliminate or otherwise limit any requirements, regulations, or provisions of the City of Hanahan's Zoning and Land Development Ordinance. Compliance with these procedures will minimize delays and assure expeditious application review.

Step 1. Application Submittal	Applicant
The Applicant shall submit the Zoning Permit Application and required submittal materials.	
Step 2. Review by Zoning Administrator	Staff
If the Zoning Administrator determines that the Zoning Permit Application is complete, it shall be reviewed for compliance with the Zoning and Land Development Ordinance. The Zoning Administrator may approve, approve with conditions, or deny the application.	
Step 3. Issue Zoning Permit	Staff
If the Zoning Permit Application is in compliance with the Zoning and Land Development Ordinance, the Zoning Administrator shall issue the Zoning Permit.	