

**Minutes from February 9, 2021
Hanahan Council Meeting - 6:30PM
Debbie Lewis Municipal Chambers
1255 Yeamans Hall Road Hanahan, SC 29410**

A City Council Meeting was held on Tuesday, February 9, 2021 at 6:30pm. The meeting was advertised in the Post and Courier. The Agenda was posted on the City of Hanahan webpage, the City's Facebook page and a copy of the Agenda was posted on the lobby bulletin board at least 24 hours prior to the meeting. Mayor Rainwater presided. Council Members that were present at tonight's meeting were – Mayor Pro Tem Hedgpeth, Council Member Chandler, Council Member Sally, Council Member Spurlock, Council Member Dyson, and Council Member Boggs. Everyone was present this evening. We had a quorum for tonight's meeting.

Staff members that were present were: Mike Cochran - City Administrator, Courtney Soler – Finance Director, Bo Bowers – Fire Chief, Joe Gill – Public Works Director, Randy MoneyMaker – Parks & Recreation Director, Jon Ellwood – IT, Larry Sturdivant – Building & Codes, Dennis Turner – Police Chief, Jeff Hajek – Building & Codes, and Emily Huff – Clerk of Council.

The sign-in sheet has been included with the minutes.

CALL TO ORDER

Mayor Rainwater called the Tuesday, February 9, 2021 City Council Meeting to order at 6:32pm.

INVOCATION

The Invocation was led by Pastor Tyler Daniel from Center Point Remount Church.

PLEDGE OF ALLEGIANCE

Council Member Sally led us in the Pledge of Allegiance.

RECOGNITIONS

We deviated from the original agenda that went out in council packets, due to State Representative, Mark Smith being in attendance and having to travel back to Columbia after the meeting. We wanted to get him in done early in the meeting, so he could get back on the road.

1. State House Representative, Mark Smith with District 99, was in attendance for tonight's meeting. He said that with his line of work, he believes that it is important to recognize as many milestones as possible to be celebrated, each and every day. He and Mayor Rainwater recognized a special Hanahan resident, Mr. Hubert "Hue" Keller who turned 100-years old on Christmas Day. Mr. Keller is a WWII and Korean War vet in the Navy. He is a longtime Lowcountry resident, living most of his life in North Charleston and

most recently moving to Hanahan. He was born upstate, in Abbeville County. During the Great Depression, he and his father moved around the state, going job to job and in 1938, they ended up in Rock Hill, SC where Hubert graduated high school. After graduation, Mr. Keller moved to North Charleston and went to work for the Naval Shipyard. As World War II approached, Mr. Keller joined the Navy. Once enlisted, he was stationed on an island in the Pacific, where he and his crew repaired damaged battleships. After spending eighteen (18) months in the war, Mr. Keller came back home, where he met and ultimately married his sweetheart. They have four (4) children and have been married for 73-years.

On Christmas Eve and the eve of his 100th Birthday, State House Representative, Mark Smith and State Senator Brian Adams, along with Hanahan City Council went to Mr. Keller's home and presented him with a signed House Resolution as well as a flag that was flown over the State Capital. Tonight, he was presented with the beautifully framed, certified Resolution from the State House and a Resolution certificate from the City of Hanahan. Pictures were taken of Mr. Keller and his family that were in attendance of this special presentation.

2. State House Representative, Mark Smith along with Council Member, Jeff Chandler then presented another beautifully framed and certified State House Resolution to former Council Member, Joel Hodges for his 18 years of service with the City of Hanahan. Mr. Smith said there was unanimous approval within the State House for the signing of the Resolution. He stated that Joel was an asset to the city and thanked him for his service. Mr. Hodges was completely caught off guard with this presentation in his honor, as Mr. Smith and Council Member Chandler had to tell a little fib to get him to the meeting tonight. Mr. Hodges was very appreciative and thanked everyone. Pictures were taken of Mr. Hodges, Mr. Smith and Council.
3. Employee of the Month – Heather Wilson, Recreation Department
Unfortunately, Heather was unable to be present at tonight's meeting, as she is home sick. We still wished to recognize her for all that she does and continues to do for the Recreation Department. Randy Moneymaker, Parks and Recreation Direction said that Heather volunteered to take on the role of finding and organizing the vendors for the first ever Holiday Christmas Market at Yeamans Hall Canteen, that took place in December. He said that Heather pulled off the event, tenfold. Mr. Moneymaker went on to say that Heather is the face and voice of the program at the Recreation Department. A certificate of appreciation and a \$25 gift card will be given to her upon her return to work.
4. Employee of the Year – Mike Cochran, City Administrator and Mayor Rainwater made the surprise announcement of Employee of Year (2020), which was awarded to Allyson

Driggers, Accounts Payable/Payroll. Mr. Cochran said that this year, he asked the Department Heads to send him their list of nominations. He went on to say that in the Admin. Department, we have some really great people and some who are amazing at multitasking. He mentioned that Allyson does payroll, accounts payable, and stepped in to help in Human Resources during the transition. He then said that she is the picture of cross-training, as she often takes on other roles/duties. A certificate of appreciation was given to her. The plaque in the lobby of City Hall, will be updated to reflect her picture and nameplate.

5. Citizen of the Month – Randall Kemmerlin is a Hanahan resident and he was nominated by Mr. Thomas Furse of the Hanahan Exchange Club. Mr. Furse observed Mr. Kemmerlin picking up discarded candy wrappers and candy, following the Christmas parade. It was noted that he spent several hours picking up after the parade, in an effort to keep our city beautiful. In fact, he is the “mystery man” that we have heard so much about. He is often seen picking up trash along the roads, but we’ve never been able to catch him to find out who he is. Now, we finally know. We are extremely appreciative of his beautification efforts. Mr. Kemmerlin thanked us for recognizing him and said that he has lived here, in Hanahan, since 1982 and has been retired for several years now. Upon retirement, he has taken up walking and noticed the trash while he was out taking his walks. He then decided that he would start picking it up while he was out enjoying his daily walks. Mr. Kemmerlin was presented with a certificate of appreciation and a \$25 gift card. Pictures were taken.
6. Duane Lewis, Berkeley County Sheriff was in attendance for tonight’s Council Meeting with an update on the Narcotics Drug Task Force. He said that it is made up of members of Goose Creek, Moncks Corner and Hanahan. He said that we all work together to solve drug problems in our communities. When we tackle drug dealers, we also curb other crimes, because we know drugs lead to other problems.

Sheriff Duane Lewis stated that they receive a lot of tips from Berkeley County residents. Hanahan alone, had sixty-seven (67) arrested by the drug force. A check was presented in the amount of \$12,921, from the seizing of drugs. Police Chief, Dennis Turner then spoke and said that he thinks they have the best working relationship now, since the Sheriff took office six (6) years ago. Chief Turner said that they do so much for us; in December, we had the most dreaded call; an officer involved shooting. Chief Turner said that when he arrived on scene, Sheriff Duane Lewis was already on the scene. Chief Turner said that he got some of the best advice that night from him and he appreciated him being there and offering his support.

CITIZENS COMMENTS REGARDING AGENDA ITEM ONLY

Mayor Rainwater opened the meeting for Citizens comments regarding agenda items only.

- **Johnnie Harkness of 1036 Dominion Drive** – asked about the Bond Referendum, about one part listing up to 10% of private business and another part stating could go up to 5%. Courtney Soler, Finance Director was asked to answer the question, however she stated that doesn't recall that portion but that she would certainly research that information and get back to him with an answer. Mr. Harkness then commented about the four (4) people that were arrested, he said to thank Officer Matt, as he was the only one that would listen to him about the guys.

There were none that were submitted online. There being no further input, Mayor Rainwater closed this segment of the meeting.

CONSENT AGENDA

Consent Agenda items are adopted with a single motion, second, and a vote unless a request for removal is heard from a Council Member. Items on the December 8, 2020 Consent Agenda were:

1. Approval of the Minutes from the January 12, 2021 City Council Meeting
2. Approval of the Minutes from the January 23, 2021 City Council/Department Head Work Session
3. **Emergency Ordinance #10-2020** – An Ordinance Providing Emergency Procedures for Public Meetings of the City of Hanahan During the Continuance of the Coronavirus Epidemic
 - *A motion to approve the items on the February 9, 2021 Consent Agenda, was made by Council Member Sally.*
 - *A second was made by Mayor Pro Tem Hedgpeth.*
 - *There was no further discussion.*
 - *The motion was called, and the vote was 7-0.*

UNFINISHED BUSINESS

1. Mayor Rainwater then moved on to the Unfinished Business portion of the meeting, where she welcomed back Mr. Paul Trouche of Haynsworth, Sinkler, and Boyd via phone, for the Second Reading of **Ordinance #15-2020** – General Obligation Bonds of 2021 “Bond Referendum”. Mr. Trouche stated that numbers weren't included on the previous Ordinance, because the market can change, like he told us last month. The numbers are now included in Article II of the Ordinance. Additionally, they changed the adjustment from 20% to 30%. Mr. Trouche stated that we expect there to be a lot of premium bids on these bids and he expects a very good rating for these bonds as well.

- Council Member Sally asked regarding Article 5/Section 3 regarding private business use limitations what does that mean. Mr. Trouche replied that that's a Federal Tax Law requirement. He said any use to the general public is not private business use. He then went on to say that if we loaned more than 5%, that would be a problem. This is really more of a recital of words, stating that we aren't engaging in any private business use or loans.

In closing, Mr. Trouche stated that we expect to sell around the middle of March and should have our money by the end of next month.

- *A motion to approve the Second Reading of Ordinance #15-2020 – General Obligation Bonds of 2021 “Bond Referendum” was made by Council Member Sally.*
 - *A second was made by Mayor Pro Tem Hedgpeth.*
 - *There was no further discussion.*
 - *The motion was called, and the vote was 7-0.*
2. Next, Mayor Rainwater invited up Jeff Hajek, Planner/ Economic Director for the City of Hanahan, for the Second Reading of **Ordinance #1-2021** – Rezoning from Conservation Preservation (CP) to Residential Office (RO): CWS Technology Center (Subdivision of Parent Parcel TMS# 265-02-00-015). Jeff Hajek stated that there have not been any changes from last months first reading. Mayor Rainwater thanked Jeff, Mike Cochran for their hard work on this and she also thanked CWS for the very informative letter that they sent and was included in their council packets.
- *A motion to approve the Second Reading of Ordinance #1-2021 – Rezoning from Conservation Preservation (CP) to Residential Office (RO): CWS Technology Center (Subdivision of Parent Parcel TMS# 265-02-00-015) was made by Council Member Sally.*
 - *A second was made by Council Member Chandler.*
 - *There was no further discussion.*
 - *The motion was called, and the vote was 7-0.*
3. Mike Cochran, City Administrator then presented **Resolution #1-2021** – A Resolution to Adopt the City of Hanahan’s Strategic Priorities for 2021-2022. Mike Cochran stated that this Resolution is in reference to our meeting a few weeks ago with Charlie Barrineau of MASC, where we prioritized items that we have to get done. The Resolution stated:

“Must Do”

1. Execute parks and recreation bond projects; in-house execution/oversight to ensure dollars are spent as wisely and efficiently as possible; possibility of reassigning internal staff to ensure adequate execution.

Targeted Completion Date = March 2024 – funds must be expended
Assigned to = Mike Cochran, City Administrator, Randy Money maker, Parks & Recreation Director, and Courtney Soler, Finance Director

2. Develop Master Plan for the downtown area (central business district); attract new business to grow tax base (locally owned restaurants); budget for plan in the 2021/2022 budget (approximately \$50-\$75K)

Targeted Completion Date =

Q2 2021 – budget funds for study, apply for MASC grant

Q3 2021 – Issue RFP for master plan for business district, interview

Q4 2021 – Award contract for Master Plan development

Assigned to = Mike Cochran, City Administrator and Jeff Hajek, Economic Development/Planning Director

3. Encourage and develop staff culture (all staff top to bottom) that celebrates positive delivery of services; ensure peak moments shared with the public

Targeted Completion Date =

Q1 2021 – work with leadership team on identifying exceptional service delivery moments. Post appropriate moments to social media, recognize employees who go above and beyond.

Q1 2021 – have department directors report on their customer service highlights with their monthly report. This will be an ongoing task.

Assigned to = Mike Cochran, City Administrator

“Should Do”

1. Increase budget to add additional Advance Life Support (ALS) transport engine.

Targeted Completion Date =

Q1 2021 – obtain exact needs to achieve the ALS designation to meet goal and cost them out.

Q2 2021 – add to budget the costs to upgrade 3 EMT’s to Advanced EMT or Paramedic, add in the cardiac monitor and other equipment necessary to make Station 2’s engine serve in ALS capacity.

Q1 2022 – begin using Station 2 as ALS once FD staff attain the certifications necessary.

Assigned to = Mike Cochran, City Administrator and Bo Bowers, Fire Chief

2. Larger police force; add minimum of 1-2 additional officers 2021/22 budget

Targeted Completion Date =

Q2 2021 – add one sworn officer to the police officer, vehicle, and equipment to the police budget.

Assigned to = Mike Cochran, City Administrator and Dennis Turner, Police Chief

3. Leadership development for management team; start utilizing internal resources; the goal is to build morale of all city employees.

Targeted Completion Date =

Q1 2021 – work with leadership team and delegates on developmental practices and approaches. Needs to be ongoing.

Assigned to = Mike Cochran, City Administrator

4. Add funding to 2021/22 budget for parks and recreation maintenance (staffing).

Targeted Completion Date =

Q2 2021 – add recreation maintenance person to staff to aid with maintenance needs.

Q3 2021 – hire additional recreation maintenance position.

Assigned to = Mike Cochran, City Administrator and Randy MoneyMaker, Parks & Recreation Director

5. Review recent salary study and assess ability to begin implementation of step increases in the 2021/22 budget to ensure Hanahan retains current staff.

Targeted Completion Date =

Q1 2021 – run 5-year cost projections to assure that it is viable, present to Council.

Assigned to = Mike Cochran, City Administrator

6. Turkey Creek Flooding (Do Something in 2021/22)

Targeted Completion Date =

Q1 2021 – have Stormwater Advisory Committee contract with engineer to analyze the Hillside Drive possible solution.

Q3 2021 – apply for grant funding to implement the infrastructure remedy at Hillside if deemed viable.

Assigned to = Mike Cochran, City Administrator

1. Overhaul website; not user friendly; improve functionality; include funding in 2021/22 budget; over 3–6-month period develop request for proposal (RFP); new website up and running by end of fiscal year 2022.

Targeted Completion Date =

Q3 2021 – obtain feedback on functionality needs, RFP to have new site built.

Assigned to = Mike Cochran, City Administrator

2. Scholarship program for underprivileged to ensure participation in parks/recreation programming.

Targeted Completion Date =

Q2 2021 – identify funding or staff to work with business community for sponsorships.

Assigned to = Mike Cochran, City Administrator, Randy Moneymaker, Parks & Recreation Director, and Jeff Hajek, Economic Development

3. Clear wood line by amphitheater; determine cost and seek partnership with Charleston Water System.

Targeted Completion Date =

Q1 2021 – contact Charleston Water System on floating island.

Q1 2021 – contact county to assist with trees behind amphitheater that impede the view.

Q2 2021 – get quotes on cost to clear the trees not on floating island.

Q3 2021 – potentially fund in new budget.

Assigned to = Mike Cochran, City Administrator and Randy Moneymaker, Parks & Recreation Director

Other Goals Proposed (no order assigned):

- Add Sanitation fee on property tax bill.
- Seek solution for illegal dumping.
- Organize meeting with state delegation members over next 3-6 months; goal to ensure awareness of municipal successes and challenges.
- Make a decision regarding the future of the food truck park property.
- Improve internal and external communications; over the 2021/22 fiscal year, study different ways to improve communications (app, reverse 911, etc.); implement 2022/23.
- Continue City Administrator’s weekly newsletter to Council; look for other ways to build upon communication.
- Pedestrian bridge, Council of Government (COG) is currently assessing cost; present concept and cost to Council 2021/22 and seek available funding/grants.

- A motion to approve Resolution #1-2021 – A Resolution to Adopt the City of Hanahan’s Strategic Priorities for 2021-2022 was made by Council Member Boggs.
- A second was made by Council Member Sally.
- There was no further discussion.
- The motion was called, and the vote was 7-0.

NEW BUSINESS

1. Mayor Rainwater moved on to the New Business portion of the meeting, where she invited Mr. Bill Carpenter of Riser, McLaurin & Gibbons up to present the Auditors Report. Mr. Carpenter started by stating that they have had a name change recently, it is now Riser, Gibbons and Carpenter; he is now a partner in the practice. Mr. Carpenter had a PowerPoint presentation that he prepared, and he began by saying that he wishes to echo Mr. Paul Trouche by saying how great it is working with Courtney Soler again. He was so happy to hear that she was back, as he knows she does excellent work and also stated that Allyson is always very nice to work with as well.

-Unmodified opinion – the best available result

-6th year of GASB statement No. 68 net pension liability. (pgs. 35-45) reflects total net pension liability of \$10.3 million.

-Basic Financial Statements

-Government Wide Financial Statements (pgs. 4-5)

-focuses on a broad overview of the city’s finances.

-accrual basis of accounting like private sector business statement.

-Fund Financial Statements (pgs. 6-11)

-focuses on how money flows.

- Council Member Sally asked will the account still be called Fleet. Courtney Soler, Finance Director answered, yes, it will still be called Fleet Fund and LOST money, etc. will go into this.

-City of Hanahan’s Proportionate Share of Net Pension Liability – State Retirement System

-Statement of Net Pension (Govt. wide) – page 4

Total Assets	2019	33,090,586
	2020	32,585,811

Pension Liability

	2019	9,440,951
	2020	10,323, 291

Total Liabilities

	2020	12,260,327
--	------	------------

-Total Revenues decreased just slightly at about 5%

6/30/20	11,234,617
6/30/19	11,404,407

-Total Expenditures - Most of this was COVID and hurricane related

6/30/20	11,339,878
6/30/19	10,462,761

-Interest was down almost 40%

-Spent over \$4M in Capital Funds

-\$105,261 lost within General Fund

-Fleet Service Fund at 6/30/20 had a deficit equity of 1,287,621

-Capital Project Funds (*page 7*)

Impact Fees

2019	531,912
2020	41,831

Local Option Sales Tax

2019	0
2020	132,021

Capital Outlay

2020	2,017,446
------	-----------

- o Council Member Sally asked of that 488 TIF Fund, how much of that goes into our General Fund. Courtney Soler, Finance Director replied she didn't know off the top of her head, but she could try to calculate that. Bill Carpenter said that there would still be some offset though.

-Overall, about a \$2M loss in Capital Funds.

-Budget vs. Actual – (*page 9*)

Total Revenues – Variance with Final Budget Positive (Negative) 190,780

-property taxes up about 9%

-permits up about 16%

-grants up considerably, because of hurricane and COVID with money spend by June 30th

-Police had a good increase for the year, due to vacancies.

-Court revenues were way down, due to COVID and closures.

-Pretty good financial standings, considering the economic circumstances

-Have about 2% in Net Fund Balance

Mr. Carpenter said, in a separate letter for Council, Management suggests:

-Separation of Duties

- Cash Collateralization
- Compliance with Grant Requirements
- General Obligation Bond Requirements
- Interfund Loans/General Ledger Out-of-Balance/Deficit Equity in Capital Projects Fund

- Council Member Chandler said that in one of his letters, you mentioned the lack of guidance under significant audit matters. Mr. Carpenter replied that he did not see anything in the books that was alarming. All significant transactions have been recognized in the financial statements in the proper period.
- Council Member Chandler then stated that they (Council) used to have to sign checks over a certain amount. Courtney replied there are two (2) check signers over a certain amount, all Council, Courtney and Mike are all acceptable check signers. She said this is the same way she did this when she and Johnny (Cribb) was here before. He then asked if that signature had to be in person, like a rubber stamp. Mr. Carpenter replied that if you use a rubber stamp for checks, it needs to be safe guarded. That is an acceptable practice, but the stamp should be managed and locked up.
- Mayor Pro Tem Hedgpeth then asked about the glitch that was noted in the software. Mr. Carpenter replied that overall, the balance did balance. Courtney did check with the software folks and they didn't know why. It's an anomaly. Mr. Carpenter thinks that they have it narrowed down now and thinks without the Fleet Fund, that we will be fine.
- Council Member Sally asked, if you had to give us a grade, like we were in school; what would you give us. Mr. Carpenter said an A, at least an A; heck maybe an A+; especially compared to a year ago. Courtney does amazing work.

Mr. Carpenter in closing said that he is happy to report that there were NO audit findings, unlike the past 3-years and there were no significant audit adjustments. He once again, reiterated that Courtney does amazing work.

This concluded Bill Carpenter's presentation.

- *A motion to approve the Auditors Report was made by Council Member Sally.*
- *A second was made by Council Member Chandler.*
- *There was no further discussion.*
- *The motion was called, and the vote was 7-0.*

2. Next, Mayor Rainwater once again called up Jeff Hajek, Planner/ Economic Director for the City of Hanahan, for the reappointments of the Planning Commission board. Jeff stated that we will be doing two (2) Planning Commission reappointments tonight; one for Pat Eckstine and Butch Thrower. One term equals 4 years for the Planning Commission. Jeff said that Pat Eckstine expressed her desire to continue to serve on the Planning Commission. As the Chair of the Commission, she has provided strong,

detailed insight over the course of her time serving. Having been appointed in 2012, her tenure on the Commission gives this planning board continuity and a historical perspective on all applications that come through the Building and Codes office. Jeff stated that in addition to her service on the Commission, Ms. Eckstine has been instrumental in championing The Tanner Pedestrian/Bicycle Trail, Hanahan Citizens Committee and most recently, the approved 2020 "Vote Yes 4 Parks" referendum. Jeff noted that Ms. Pat has been a valued asset to the Planning Commission in her previous terms and will certainly continue her strong level of service for her future term. Jeff said that he highly recommends Ms. Pat Eckstine for a board member position.

Additionally, Butch Thrower expressed his desire to continue to serve on the Planning Commission. Having served since 2012, Mr. Thrower provided guidance with the 2012 Comprehensive Plan and 2013 Capital Improvement Plan. As an insurance professional, Mr. Thrower provides a unique perspective to the Commission and keen insight to applications that are brought before this board. Jeff Hajek stated that he also highly recommends Mr. Butch Thrower for a board member position.

This concluded Jeff Hajek's presentation and there were no questions/comments from Council, other than Mayor Rainwater asking Jeff Hajek to pass along our thanks to Pat and Butch for their continued service on the Planning Commission board.

- *A motion to approve the reappointments of Ms. Pat Eckstine and Mr. Butch Thrower to the Planning Commission was made by Council Member Sally.*
- *A second was made by Mayor Pro Tem Hedgpeth.*
- *There was no further discussion.*
- *The motion was called, and the vote was 7-0.*

REPORTS AND COMMENTS:

A. CITIZENS COMMENTS

There were no comments/questions that were submitted online, prior to the start of the meeting and no one was in attendance in the Courtroom, to ask any questions.

There were no further comments/questions.

B. CITY ADMINISTRATOR'S REPORT

Mike Cochran, City Administrator then presented his monthly report online.

1. **Village Renaissance Grant** – The sidewalk is almost done on Corner Street with just a couple of driveways still pending. The sidewalk on Carolyn Street is framed out and awaiting concrete being poured.
Neighborhood signage is pending. BCSD has agreed to have one sign near HMS and Dominion is having their legal review the location off Dickson that has been selected.
2. **Flooding at Turkey Creek** – We held the meeting with the ACOE, Berkeley County Stormwater and our flood consultant last month. It was well attended. Currently, the county is working on getting the engineering scope assessed with a third party, using the ACOE's data. As a reminder, the city's flood mitigation consultant can help any homeowner living in a flood prone property that meets the criteria. The consultant will aid them in the application for the federal funding that is available.
3. **Downtown Revitalization** – The burying of lines and utilities is happening now. We are ready to install the solar/LED lighting once they are done and the poles have been removed. WOW cable is still on the poles but in the process of going underground.
4. **Railroad Avenue** – SCDOT has a pre-construction meeting later this month. The contractor will likely start in March. I have expressed that there is an interest in a groundbreaking event for this. There is a projected completion date of October 31, 2022.
5. **Food Truck Court (*Yeamans Hall Canteen*)** – We had a survey completed this month and a commercial appraisal is being done. We are talking with two entities who submitted bids but nothing firm yet as we needed more information to work with. Fourth Friday is the 26th of this month.
6. **Phase 3 Tanner Trail** – Additional survey work has pushed this timeline out slightly. The COG is managing this project and they know that we are interested in seeing it move forward.
7. **Park Bond Projects** – An update was sent to the Yes for Parks committee and posted to the city website.
 - 53-Acre Park: Working on some final details for the permit with the OSF, the SCDOT and our design firm. Still ongoing.
 - Spell and Loftis Fields: RFP was finalized for the well drilling for both fields.
 - new poles are on-site awaiting installation.
 - RFP is currently out for resurfacing the tennis courts at Spell Field.
 - Steward Street Park: Survey work was done, and structural analysis is being done now. We will schedule a workshop meeting in March to obtain design feedback once we get the structural and survey information.
 - Williams Lane land: closing is scheduled for tomorrow (2/10/21) at 1:00pm. At the buyers request, it was extended. The buyer is paying \$25,000 for the extension that is not part of the purchase price.

Notes:

2/14/21 – Valentine’s Day

2/26/21 – Fourth Friday at Yeamans Hall Canteen

3/9/21 – March City Council Meeting at 6:30pm

C. MAYOR AND COUNCIL COMMENTS

- Mayor Pro Tem Hedgpeth wished to thank the staff for the Work Session a couple of weeks ago. He said that everyone came prepared and the day went smoothly and efficiently because of their preplanning.

There were no additional Council Comments.

- *A motion to go into Executive Session was made by Council Member Sally.*
- *A second was made by Council Member Chandler.*
- *There weren’t any questions/citizens comments.*
- *The motion was called, and the vote was 7-0.*

Executive Session began at 8:01pm.

Council returned from Executive Session at 8:52pm.

ADJOURNMENT

- *There being no further business to discuss tonight, a motion to adjourn was made by Council Member Sally.*
- *A second was made by Mayor Pro Tem Hedgpeth.*
- *There was no discussion.*
- *The motion was called, and the vote was 7-0.*
- *Meeting adjourned at 8:53pm.*

Our next regular monthly City Council Meeting will be March 9, 2021 at 6:30pm.